# ONTARIO HYDRO 1075 Wellington Road S. London, Ontario N6E 1M1

From:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

<u>August 5, 1994</u>

TO Name

Chorley and Bisset Owen Glendon 679-2145
Brenda Stonehouse - by mail 400.
Ray-Tec Radiant Kirk Flowers 657-4398
City of London Brad Deneau 661-5184
Ontario Hydro Marney Kent- local
Nutech Grant Miles 457-1676
UWO Darryl Boyce 661-3801
Aqua Tech Neil Courneya 680-3225
Johnson Controls Grant Hilliard 681-9322
Michael Gubesch - by mail 782-4632
M. M. Dillion Mike Kirkwood - 672-8209
Somers Environmental Daryl Somers 672-3528

## NUMBER OF PAGES

2

(Including cover sheet)

#### INSTRUCTIONS/COMMENTS

Attached is our final PAOE totals. The only large differce from this to what we submitted is the Education allocation. It seems that Tom took the 1350 number and divided by 2. I'm sure we all feel that 675 points does not reflect the work and committment that was put forth.

In general, however, we should be very pleased with our results.

For those of you who are attending CRC I'll see you next week and the rest of you in September.

Peter.

TO: DUTARIO HABIZO
ATTNIPETER ZIEBART
FAX 519-680-4555
FROM DALS MINTER 613-523-1651

			Members	ship Pro	Membership Promotion Bonus	Bonus													
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LONDON	114	555	100	0	0	0	50	795	100	406	210	50	0	545	485	675	250	365	3741
HONTREAL	498	455	0	<b>1</b> 8	100	0	450	1105	425	481	520	50	0	266	615	1350	610	585	5957
NEW BRUNSWICK	8	604	100	0	0	0	0	508	100	329	50	25	Ы	486	662	612	0	420	3167
OTTANA VALLEY	345	318	100	50	0	0	300	768	250	512	310	25	0	457	740	1095	625	635	5392
OUEBEC	181	242	100	0	0	0	300	1401	425	492	30	50	0	23	810	1049	485	685	5319
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WINDSOR	57	467	100	50	0	0	٥	617	ĸ	514	225	8	0	611	706	1040	150	360	8677
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1993/94 Presidential Award of Excellence
Period Ending June 30, 1994
REGION 02

07/20/94 AUG 0 4 1994



1791 Tullie Circle, NE • Atlanta, Georgia 30329-2305

2 404-636-8400, Ext. 512 • Fax 404-321-5478

Thomas Anderson, CFRE Manager of Research Promotion

TO:

1993-94 Chapter Research Promotion Chair

1993-94 Chapter President

Research Promotion Regional Vice Chairmen

FROM:

Thomas Anderson

DATE:

July 25, 1994

SUBJECT:

Honor Roll Listing

#### RESPONSE NEEDED IMMEDIATELY TO MEET PUBLICATIONS DEADLINE

I know you thought your year was completed, but I need your help to assure we include the correct names in the Honor Roll of research contributors for the October Journal.

Please review the attached lists of names of contributors to your chapter and let me know by August 5th if the list is OK or if you find any errors or omissions. One list contains member names and the second company or institution names of contributors for your chapter. Because this is a printout of contribution payments, some names will be listed more than once. The final Honor Roll will eliminate this duplication.

You can fax the corrected list to Tom Anderson at 404-321-5478.

Thanks for helping me get the names right.

RP EXCOM CC.

#### ONTARIO HYDRO

1075 Wellington Road S. London, Ontario N6E 1M1

FROM:

Peter Ziebart London CES Field Office Telephone # -- (519) 680-4514 Toll Free -- 1-800-819-9993 Ext.4514 Fax # -- (519) 680-4555

<u>DATE</u>

<u>August 5, 1994</u>

TO

Name

Thomas Anderson

Office/Fax # 404-321-5478

NUMBER OF

**PAGES** 

(Including cover sheet)

INSTRUCTIONS/COMMENTS

Here is the revised list for the Honor Roll. Tom

Peter.

		)
		)
		)

Please Review and fax any changes or aditions to corporate Honor Roll listing to ASHRAE Research (404) 321-5478 by August 5th DATE PYMNT

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75.00 05/31/94 116 John B. Bisset \*\* 02 0064827 1\*593

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DATE PYMNT

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any changes or additions to individual Honor Roll to ASHRAE Research (404) 321-5478 by August 5th REG CHAPTER PROPER NAME	75.00	
any changes or additions to individual Honor Roll to ASHRAE Research (404) 321-5478 by REG CHAPTER PROPER NAMEPYMNT DATE	75.00 05/31/94	25,00
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Please Review and CWD ID	1*593	

#### ONTARIO HYDRO

1075 Wellington Road S. London, Ontario N6E 1M1

FROM:

Peter Ziebart London CES Field Office Telephone # -- (519) 680-4514 Toll Free -- 1-800-819-9993 Ext.4514 Fax # -- (519) 680-4555

DATE

August 4, 1994

TO

Name

John Dugan

Office/Fax # 613-737-4985

NUMBER OF

**PAGES** 

(Including cover sheet)

INSTRUCTIONS/COMMENTS

I received your faxes over the past few days. Looking forward to this years CRC.

Have the final PAOE numbers been tabulated? Please let me know what our final number is and a breakout if you have them.

Thanks, Peter.

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**2**001

TRANSMISSION OK

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#### ONTARIO HYDRO

1075 Wellington Road S. London, Ontario N6E 1M1

FROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

June 13, 1994

TO

Name

<u>Dalton McIntyre</u>

Office/Fax #

613-523-1651

NUMBER OF

PAGES

<u>3</u>

(Including cover sheet)

INSTRUCTIONS/COMMENTS

Dalton Here is Kirk's MBO and the questionnaire for 1994/95.

Peter.

		*	

## MBO FUNCTIONAL PLANNING GUIDE FOR PRESIDENT'S FISCAL YEAR 1994-1995

## REGION 2 — LONDON CHAPTER KIRK FLOWERS, PRESIDENT

PRIORITY	OBJECTIVES	MEASUREMENT (OR RELATED		DUE DATE	STATUS AS OF	STATUS AS OF
1	Inject vitality into chapter events					
1	Make the Newsletter more newsworthy		-			
1	Review membership composition to determine focus for membership drive. Increase membership by ten percent.					
1	Create Chapter Handbook for Board of Governor positions and Committee Chairs					
2	Initiate social programme					
2	Book and announce programme calendar by November Newslette	r	-			-
2	Have at least one joint meeting with a related regional association. ie. HRAI or SMACNA	<del></del>				

Conapt. Here is a note from Dalton.

Be sene to send it to book Dalton + Atlanta if you have not already done so Thanks Petr.

From: McINTYRE ENG SERU \$23-1651

Thanks Petr.

See you Tuesday.



FAX TRANSMITTAL

DATE\_1994-05-30

TO: ONTARIO HYDRO ATTN: PETER ZIEBART FAX: 519-680-4549

FROM: DALTON MCINTYRE DIRECTOR AND REGIONAL CHAIR REGION II

FAX/PHONE: (613) 523-1651 Address: 732 Bouthmore Dr. W.
Ottawa, Ontario KIV 7A1
NO. OF PAGES INCLUDING TRANSMITTAL: ONE

IF THERE ARE ANY PROBLEMS WITH THIS TRANSMISSION, PLEASE PHONE.

Bigned: Walam

SUBJECT: PAGE POINTS

Despite numerous requests, your chapter meeting minutes have not been sent out by your secretary either to myself, or to Atlanta.

The exceptions were your April and February meetings. The February minutes were incorrectly identified as Board of Governors minutes. This may be the reason why Atlanta did not record points for this meeting, or did your secretary not send them copies?

I have been receiving your Board of Governors meeting minutes, but these do not count for meeting attendance as you can see from the PADE report form that you received from Atlanta.

(Perhaps you have already arranged for this to be rectified)

TRANSMISSION OK

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1059

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1

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### REQUEST FOR SOCIETY COLLECTION OF 94/95 CHAPTER DUES

INSTRUCTIONS:	Completed form should be mailed or Faxed to:
	Walter Glasser ASHRAE 1791 Tullie Circle, NE Atlanta, GA 30329 Tel. (404) 636-8400 Fax 404-321-5478
	FORM MUST BE AT HEADQUARTERS NO LATER THAN APRIL 15, 1994
CHAPTER NAME 1994-95 CHAPTER	& NO: LONDON CAMADA 116 TREASURER:
ADDRESS:	
PHONE NUMBER: FAX:	
AMOUNT OF CHA	
	We will participate in the Society Dues Program Collection Program in 1994-95 and realize that our participation will be automatically renewed each year.
	We do not wish to have Society Headquarters collect local dues. We shall be responsible for collection of local dues.
	Chapter President's Signature

\* Canadian Chapters please notify ASHRAE in Canadian dollars ONLY.

## **ONTARIO HYDRO**

1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

March 9, 1994

TO

Name

Research Promotion Committee

Darryl Boyce, Owen Glendon, Brad Deneau

Office/Fax #

NUMBER OF PAGES

<u>3</u>

(Including cover sheet)

## INSTRUCTIONS/COMMENTS

Here is some further info. for you RP drive. Peter.

		\	

#### 1993-94 Paid Name 1992-93 Asuncion Hernan Auton Blair Barker Scott Barker Wayne Barta Andy Bisset John Boice Darryl Bathan Britnall Ron Deceased Chamberlin H. Claessens Joe Clarke Norm Clemance Charles Conte Frank Deneau Brad Drennan Tom Ellis Kim Fagan Mike Fenner Bert Flowers Kirk Gingerich Wayne Glendon Owen Golem Peter Granger Ron Gubesch Mike Herbert Barry Higgins Buck Hill Terry Hilliard Grant Ironside Jim Januse Wide Hugh Johnson Don Kirkwood Mike Morrisson Cliff Decease Morton Don Norris Kristine Ovington Bill Palmer Mike Palser Dick Palser Hugh Rutherford Linda Shaw Dan Shaw Eric Simpson David G Soan Ted Stauder Frank Stonehouse Brenda Vanderwesten Peter Veel Ben Webster Lorraine Wide Krystyna

Zeibart Peter

#### New 1994 Paid Members

Hern Michelle
Kent Marney
Somers Darryl
Pollard Tom
Walker Wayne
Azzodardi John
Smith David
Courenya Neil
Krajci T.
McEwen Chris
Robinson Dan
Smith Charles
MILES GLANT

51 paid 1993 42 TO DATE

To: Research Promotion Committee

Darryl Boyce Owen Glendon Brad Deneau (anyone else?)

I have attached a list of the 92-93 paid members and their 93-94 status as well as new members.

Further details:

Ron Britnall - has been transferred to Chatham.

Frank Conte - will be coming as a guest.

Wayne Gingerich - has recently paid.

Ron Granger - believe he is no longer coming as a member.

All of V&R - Barry Herbert and Cliff Morrison are the only two that will have memberships. The rest (Buck Higgins, Mike Palmer, Linda Rutherford, Peter Vanderwesten) will be guests.

Jim Ironside - no longer a member

Hugh Januse Wide - no longer a member.

Kristine Norris - transferred to Waterloo - no longer a local member

Bill Olvington - has been contact and will pay membership

Eric Shaw - will be contacted again by Brenda and is expected to pay.

Frank Stauder - no longer a member

Ben Veel - no longer a member

Lorraine Webster - no longer a member - out of Toronto now.

Krystyna Wide - no longer a local member

This should help you in who to and who not to contact for you RP drive.

Peter.

5			

TRANSMISSION OK

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0407

CONNECTION TEL

9p6803225

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COMPLETION II

AQUA TECH

START TIME

02/28 09:53

USAGE TIME

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PAGES

6

RESULT

OK

## 1075 Wellington Road S. London, Ontario N6E 1M1

#### FROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

February 28, 1994

TO

Name

Neil Courneya

Office/Fax #

680-3225

# NUMBER OF PAGES

6

(Including cover sheet)

#### **INSTRUCTIONS/COMMENTS**

Neil Here is our mailing list. For our rooster, the best way to get an accurate list is to go through this list one at a time and see if they are paid or on last year's list. If there are any in question, then we can discuss at next board of governors.

Peter.

# INVOICE ASHRAE LONDON CANADA CHAPTER - 1993/1994 MEMBERSHIP DUES

			Return to: Brenda Stonehouse R.R. #1 Denfield, Ontario NOM 1P0
.6	Company:	<b>655</b> ;	☐ Full Member. \$130.00/year ☐ Out-of-Town Member. \$40.00 + \$25.00/Meeting ☐ Guest: \$25.00/Meeting ☐ Student: \$15.00/Meeting
<b>Мат</b> в:	Com	Address:	

Make cheques payable to "ASHRAE London Ganada Chapter"

			\

1075 Wellington Road S. London, Ontario N6E 1M1

#### FROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

February 17, 1994

TO

Name

Michael Fagan

Office/Fax #

652-1970

NUMBER OF PAGES

2

(Including cover sheet)

#### **INSTRUCTIONS/COMMENTS**

Michael Here is the invoice for the 93-94 membership. See you at our meetings.

Peter.

1075 Wellington Road S. London, Ontario **N6E 1M1** 

From:

Peter Ziebart **London CES Field Office** Telephone # -- (519) 680-4514 Toll Free -- 1-800-265-9678 Ext.4514 Fax # -- (519) 680-4555

DATE

January 20, 1994

TO Name

Chorley and Bisset Owen Glendon 679-2145 Symlie and Crow Brenda Stonehouse 672-5906 Ray-Tec Radiant Kirk Flowers 657-4398 City of London Brad Deneau 661-5184 Ontario Hydro <u>Marney Kent</u> Nutech Grant Miles 457-1676 UWO Darryl Boyce and Dan Shaw 661-3801 Aqua Tech Neil Courneya 680-3225 Johnson Controls Grant Hilliard 681-9322 Michael Gubesch - by mail

# NUMBER OF **PAGES**

1

(Including cover sheet)

#### INSTRUCTIONS/COMMENTS

ASHRAE Board of Governors Meeting - February 16, 1994 4:45 PM

University of Western Ontario Physical Plant Services Building Room 100 - 2nd Floor

The meeting is a week later due to last minute holidays. Neil will

be contacting everyone during the week of Feb 7 for newsletter items. We need a little more content from the last one. Also, Grant will be able to give us an update on the LDCA from the day before.

Stay warm and see you on the 16th.

	6		

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9806

INCOMPLETE TX/RX

TRANSACTION OK

[ 64] 9p6792145

CHORLEY-BISSET

[ 66] 9p6574398

RAY-TEC RADIANT

[ 67] 9p6615184

CITY OF LONDON

[ 68] 9p4571676

NUTECH

[ 69] 9p6613801

U.W.O.

[ 70] 9p6803225

AQUA TECH

[ 71] 9p6819322

JOHNSON CONTROLS

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SMYLIE AND CROW

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PAGES

2

RESULT

# 1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

January 3, 1994

**TO** 

Name

Debra A. Canady-Foster

Office/Fax #

404-321-5478

NUMBER OF PAGES

<u>2</u>

(Including cover sheet)

#### **INSTRUCTIONS/COMMENTS**

Encolsed is our disk request. Peter

#### Chapter Management Software

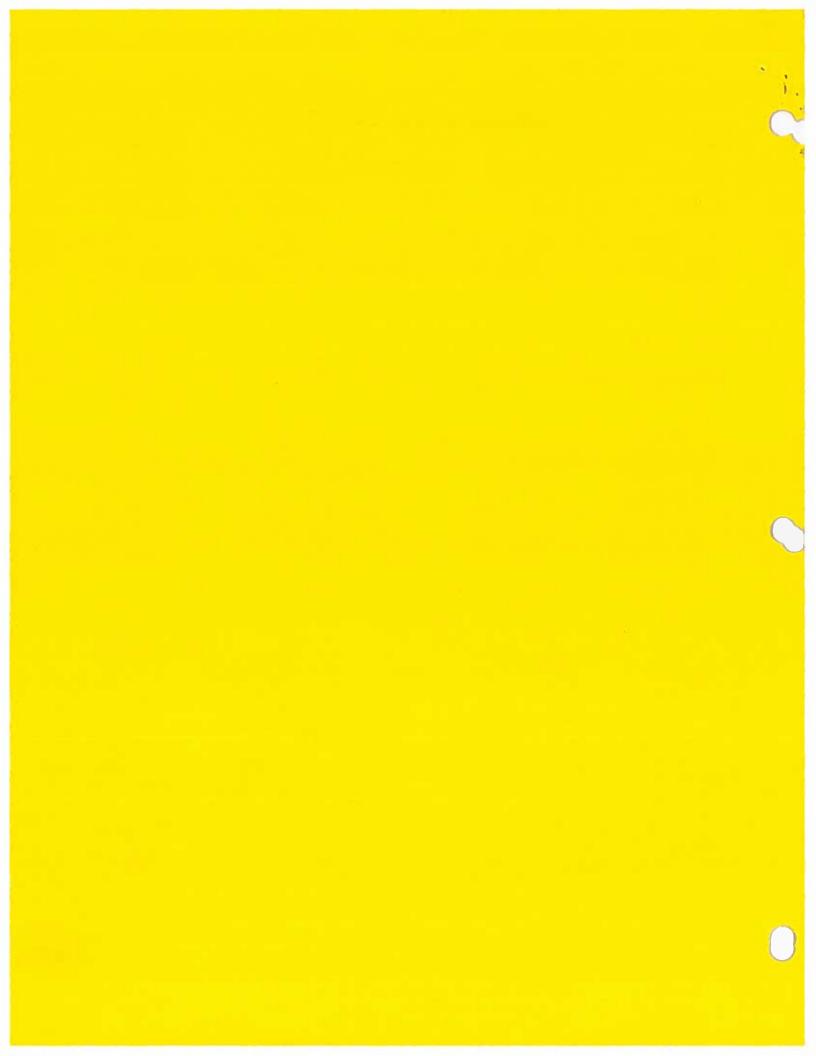
#### Disk Request

Chapter Name Lo	NDON CANADIA	CHANTEN
Chapter Number	16	•
Please check preferred di	isk size.	
Please send 5.25 v	version	
Please send 3.50 v	version	
Pet Se	AT.	Jan 3/94
Signature		Date
Please mail or fax your re	sponse by December 30	0, 1993.

2) Didn't receive until today. J.

Debra A. Canady-Foster ASHRAE 1791 Tullie Circle N.E. Atlanta, GA 30329

Fax: (404) 321-5478



TX FUNCTION WAS NOT COMPLETED

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1075 Wellington Road S. London, Ontario N6E 1M1

#### FROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

December 8, 1993

TO

Name

Dalton McIntyre

Office/Fax #

613-523-1651

NUMBER OF PAGES

1

(Including cover sheet)

#### INSTRUCTIONS/COMMENTS

Dalton Good to see your fax machine has found one of our fax machines to communicate with. Kirk never went to the CRC so no claim will be sent in. This means that Darryl will have to put a little more effort in the Research drive. Also, I will forward your claim onto Brenda Stonehouse (treasurer) for payment. One could say the cheque will be in the mail. Have a happy holiday season from all of us at the London chapter.

Peter.

TRANSMISSION OK

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9065

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9p6725906

CONNECTION ID

SMYLIE AND CROW

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PAGES

2

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1075 Wellington Road S. London, Ontario N6E 1M1

#### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

December 8, 1993

TO

Name

Brenda Stonehouse

Office/Fax #

672-5906

NUMBER OF PAGES

2

(Including cover sheet)

#### **INSTRUCTIONS/COMMENTS**

Brenda We as a chapter are obligated to pay for Dalton's visit. Send Dalton a cheque please. Thanks, Peter.



# Radisson Hotel **London Centre**

300 King St., London, Ont. NBB 182 (519) 439-1661 FAX NO. (519) 439-9672

MCINTYRE, DALTON ENTERTATIONENT CARD 732 SOUTHMORE DR W THO , AWATTO

ARRIVAL 11/29/93 DEPARTURE NO IN PARTY 1.1/30/93 59.50

K1V7A1

ACCOUNT NO

**ROOM NO** 

ICCOUNT NO	14.5	
# DATE	DESCRIPTION	AMOUNT
1 11/29/93 2 11/29/93 3 11/29/93	ROON TAX P.S.T.5%/610/49362/1/4	\$59.50 \$2.98 \$4.17
	*BALANCE DUE*	\$66.65
X		
ň		

COMPANY

I AGREE THAT MY LIABRITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON. COMPANY, OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

SIGNATURE X

STHEET

POSTAL CODE

TRANSMISSION OK

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9021

CONNECTION TEL

9p6803225

CONNECTION ID

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START TIME

12/07 13:56

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00'42

**PAGES** 

1

RESULT



1075 Wellington Road S. London, Ontario N6E 1M1

#### FROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

December 7, 1993

TO

Name

Kirk Flowers

Office/Fax #

657-4398

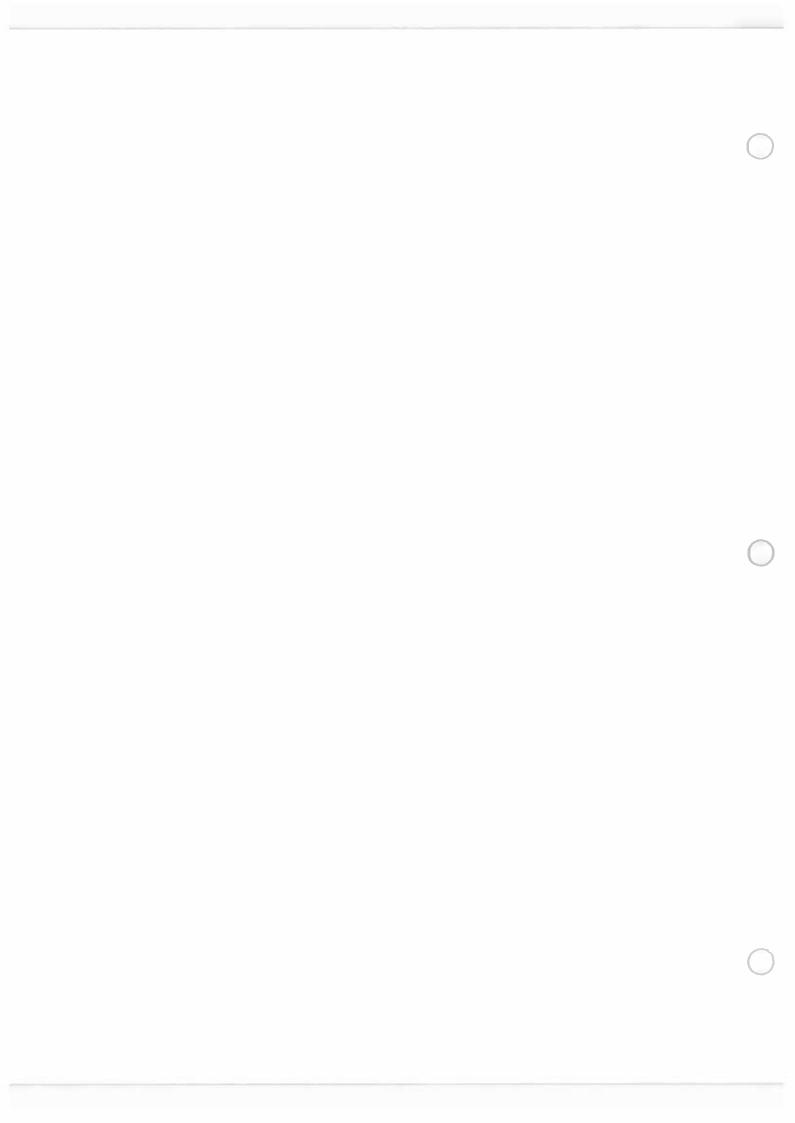
NUMBER OF PAGES

1

(Including cover sheet)

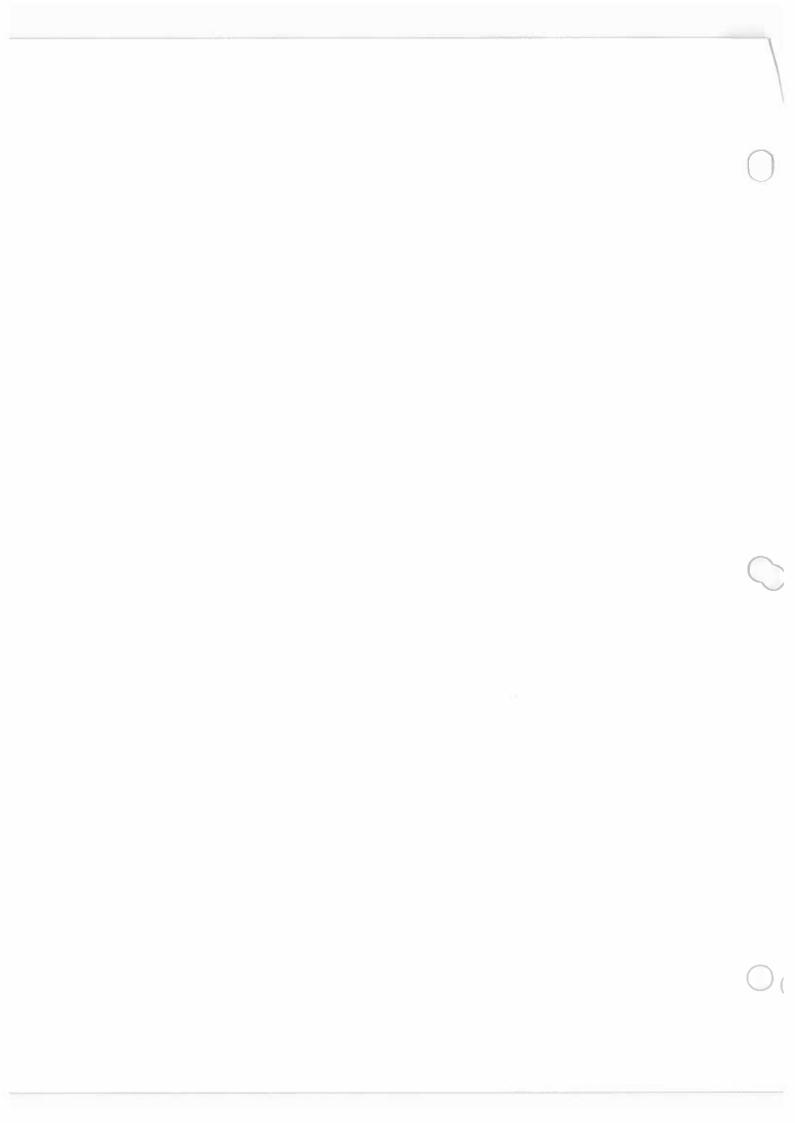
#### **INSTRUCTIONS/COMMENTS**

Kirk One item came up for our January meeting. Could you fax Neil confirmation of our speaker (Bowser?) and a brief autobiography for the newletter. We will be producing our own, so the sooner the better. Thanks, Peter.



	Chapter Program E	Evaluation Form			
Chapter LOYDON CANADA (116)					
	Date of Meeting				
Speaker Jer	# - DAVIE CLINVINGHAM	Main Program Tech Sessions Seminars			
Speaker Addre	SS: CONVENTION CENTRE	E Phone:			
	ntation Tour OF CONT				
	entation (Time): 12/5	- Series Confice.			
	363	maximum points gated points			
Appearance:	Professional Appearance	5			
Delivery:	Enthusiasm, gestures, anecdotes, etc.	15 12			
Timing:	Spoke in allotted time	10 8			
Summerization:	Ability to summarize/communicate key point				
	Logical and orderly address?	10 9			
	Is talk well prepared?	10 9			
Visual aids:	Effective use of visual aids?	5 4			
Use of words	Able to articulate?	5 4			
Speech content:	Does speaker stick to topic? Is talk clear?	35 30			
SUBTOTAL		100 84			
Deductions for co	ommercialism (maximum 50)				
TOTAL					
Comments: (Wha	t was your net evaluation of the speaker?)	This seem basically			
gave a	tour and Desamon	various unique Leatines			
000	// - 1 1	suredes rungue featitus			
- q x	us ven facility.				
Would you recome	need the speaker to other chapters? Yes				
Prepared by	PETER ZIEBBAT	(Optional)			
Address and phone					
Return completed f Session moderator	orm to session moderator forward forms to TEGA Regional Vice Chair	rman			

(NOTE: Meeting Attendance - On Summary Report by Session Moderator)



TRANSMISSION OK

TX/RX NO.

8903

CONNECTION TEL

916135231651

CONNECTION ID

START TIME

11/30 15:57

USAGE TIME

00'56

**PAGES** 

1

RESULT

1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

November 30, 1993

TO

Name

Dalton McIntyre

Office/Fax #

613-523-1651

# NUMBER OF PAGES

1

(Including cover sheet)

### INSTRUCTIONS/COMMENTS

Dalton I have 3 other fax numbers for you to try. They are 680-4549, 4542 and 4548. Good luck.

Thanks, Peter.

1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 26, 1993

TO

Name

Kirk Flowers

Office/Fax #

657-4398

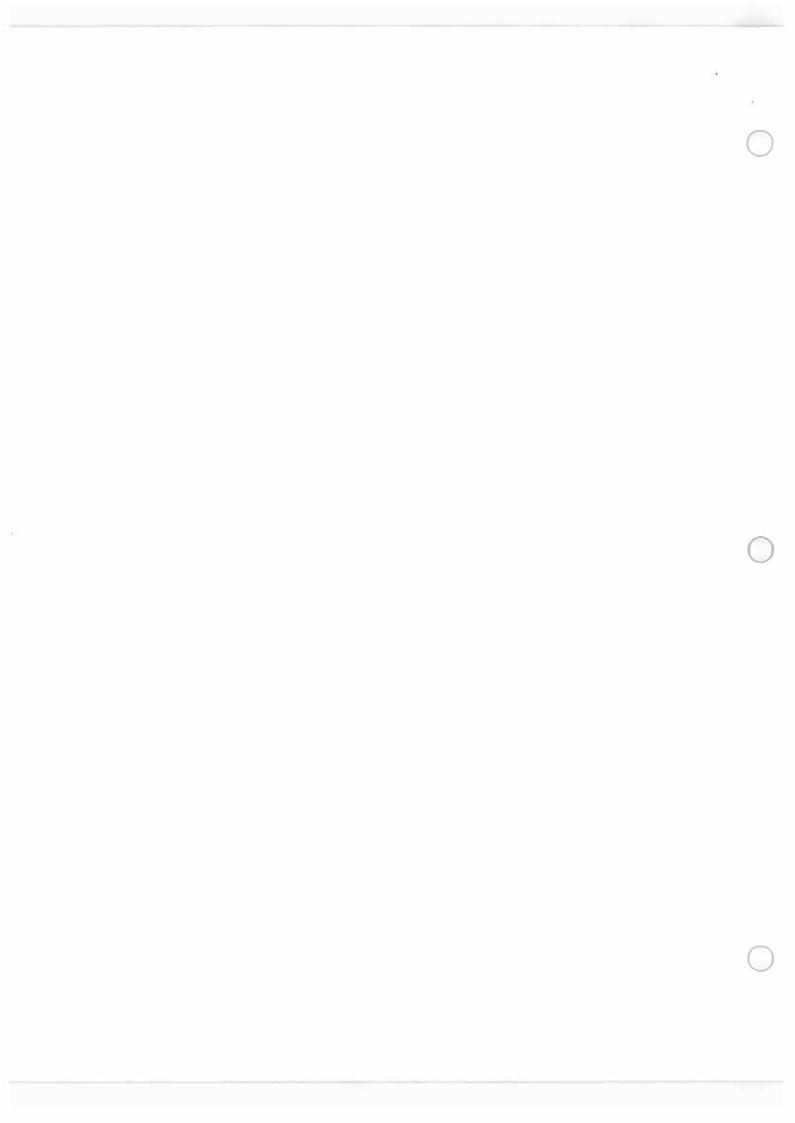
NUMBER OF PAGES

<u>3</u>

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

Kirk Here is the insurance information. It was in the Chapter Operations Manual. See you on Monday. Peter.



Johnson & Higgins of C rgia, Inc. 1700 Trust Company of Georgia Bldg. P.O. Box 1111 Atlanta, Georgia 30371 404 586 0000

Telex: 542424 Answerback "KERODE.. ATL

**OHNSON** JIGGINS Established 1845

July 2, 1987

Akron/Canton Chapter Guy R. Hicks Keyser Engineering 800 W. Maple St., P. O. Box 870 Hartville, OH 44632

Dear ASHRAE Chapter President:

Effective June 30, 1987, ASHRAE has continued to provide a much needed benefit in the area of Comprehensive General Liability. Under this system, coverage will be provided for all ASHRAE chapters in the United States and Canada. The policy will have as additional insured all members of the chapters, but only with respect to their liability for activities of the ASHRAE chapter.

This insurance will pay all sums which the chapters and/or members are legally obligated to pay as damages because of bodily injury or property damage arising out of action of the chapter. This coverage will defend the insureds against such suits even though the suit may be groundless, false, or fraudulent.

A Comprehensive-Plus endorsement will expand the coverage to include Blanket Contractual Liability, Broad Form Property Damage Liability, Limited Worldwide Products Liability, Property Damage Liability - Fire Legal, Personal Injury, Advertising Liability, Premises Medical Payments, Incidental Medical Malpractice Liability, Extended Bodily Injury, and Host Liquor Liability.

This coverage is not designed to cover the members individually, or to in any way replace individual's personal and/or business insurance. coverage is designed to cover the Chapter's liability and ASHRAE.

Any claims or possible claims should be reported as soon as possible to our claims department here in Atlanta:

> Johnson & Higgins of Georgia, Inc. Claims Department P. O. Box 1111 Atlanta, GA 30371

Should you have any questions or problems, please call.

Sincerely,

Franklin W. Eldridge, CPCU

Account Executive

FWE/ag Caclacusa



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-	COIC CERTIFICATE OF I	NSUF	7	NCE			6/30/8	TE (MM/DD/ 37
JOHNSON & HIGGINS OF GA., INC. SUITE 1700, 25 PARK PLACE, NE ATLANTA, GA 30303 TEL. NO. (404) 586-0000		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND. EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.						
		COMPANIES AFFORDING COVERAGE						
		COMPANY A Insurance Company of North America						
IN	The American Society of Heating, Refrigerating and Air-Conditioning		COMPANY B					
			C	***				
Engineers, Inc. 1791 Tullie Circle, NE Atlanta, GA 30329		COMPANY D						
		COMPANY	E	170000	****	- 1.440		
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	THIS IS TO CERTIFY THAT POLICIES OF INSURANCE LISTED BELOW H. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF AN BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES.	AA CONTRACT	OR	OTHER DOCU	MENT WITH RESPEC	T TO WHIC	M THIS CORRE	
co		POLICY EFFECTIVE	POLICY EXPIRATION	LIABIL	ITY LIMITS IN T	HOUSANDS		
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PREMISES/OPERATIONS
UNDERGROUND
EXPLOSION & COLLAPSE HAZARD OBP DO 8272438 6/30/87 6/30/88 PROPERTY DAMAGE \$ PRODUCTS/COMPLETED OPERATIONS BI & PD COMBINED s<sup>1,000</sup> 1,000 CONTRACTUAL INDEPENDENT CONTRACTORS BROAD FORM PROPERTY DAMAGE PERSONAL INJURY 1,000 PERSONAL INJURY Broad Form General Liability BOOL) BUILDEN (PER PERSON-AUTOMOBILE LIABILITY \$ ANY AUTO BOOL T BLUTY (PER ACCIDENT) ALL OWNED AUTOS (PRIV. PASS.) 5 ALL OWNED AUTOS (OTHER THAN) HIRED AUTOS PROPERTY NON-OWNED AUTOS GARAGE LIABILITY BI & PD COMBINED EXCESS LIABILITY BI & PD COMBINED 5 UMBRELLA FORM \$ OTHER THAN UMBRELLA FORM STATUTORY WORKERS' COMPENSATION (EACH ACCIDENT) AND (DISEASE-POLICY LIM : S EMPLOYERS' LIABILITY (DISEASE-EACH EMPLOYEE) OTHER

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

CERTIE	ICATE	MOU	DEA

Akron/Canton Chapter Guy R. Hicks Keyser Engineering

800 W. Maple St., P. O. Box 870

Hartville, OH 44632 APP. AA

ACORD 25 (8/84)

#### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES

AUTHORIZED REPRESENTATIVE

HR ACORD CORPORATION 1984

163 - APPENDIX AA

1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

November 17, 1993

TO

Name

Paul R. Conrad

Office/Fax #

902-835-0484

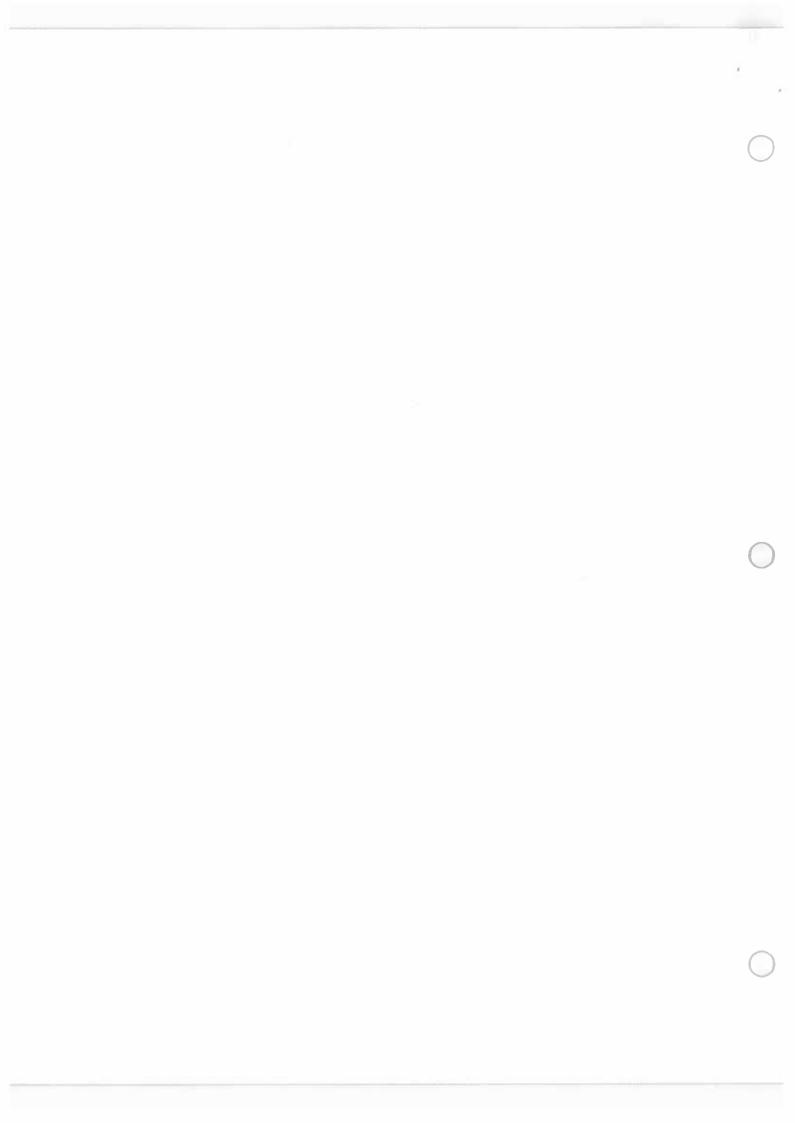
NUMBER OF PAGES

<u>2</u>

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

I have sent you resent changes to our committee chairs. Peter.



1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 17, 1993

TO

Name

Norman Johnson

Office/Fax #

705-326-1819

NUMBER OF PAGES

2

(Including cover sheet)

### INSTRUCTIONS/COMMENTS

I have sent you resent changes to our committee chairs.

Peter.

1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 17, 1993

TO

Name

Thomas McDonald

Office/Fax #

519-973-7062

NUMBER OF PAGES

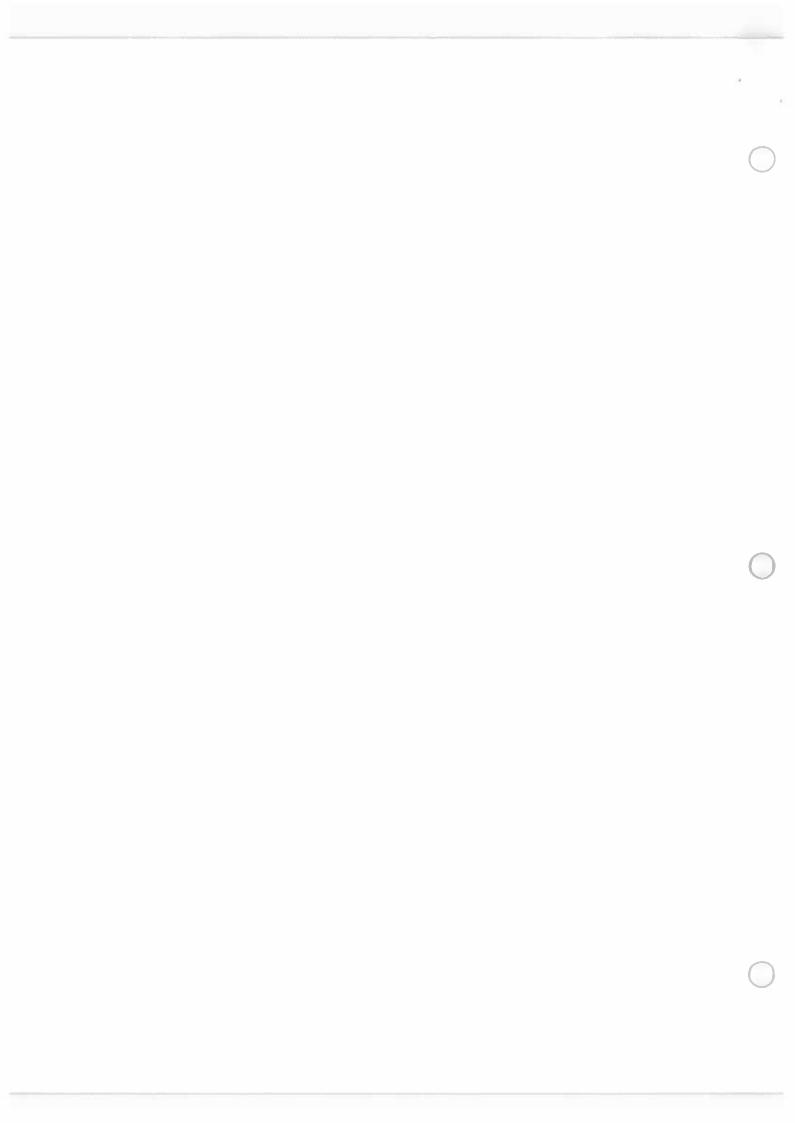
2

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

I have sent you resent changes to our committee chairs.

Peter.



1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 17, 1993

TO

Name

Dalton\_McIntyre

Office/Fax #

613-523-1651

# NUMBER OF PAGES

<u>3</u>

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

Dalton I have sent you changes to our officers and committee chairs.

Peter.

#### ASHRAE CHAPTER INFORMATION QUESTIONNAIRE

Complete and mail to Headquarters, ASHRAE, 1791 Tullie Circle, N.E., Atlanta, Georgia, 30329, Telephone: (404) 636-3400, with a copy to your Regional Chairman. Addresses should be the same as used for other Society mailings, including your Journal, Handbook and miscellaneous mailings. Please notify Headquarters and Regional Chairman promptly questionnaire changes.

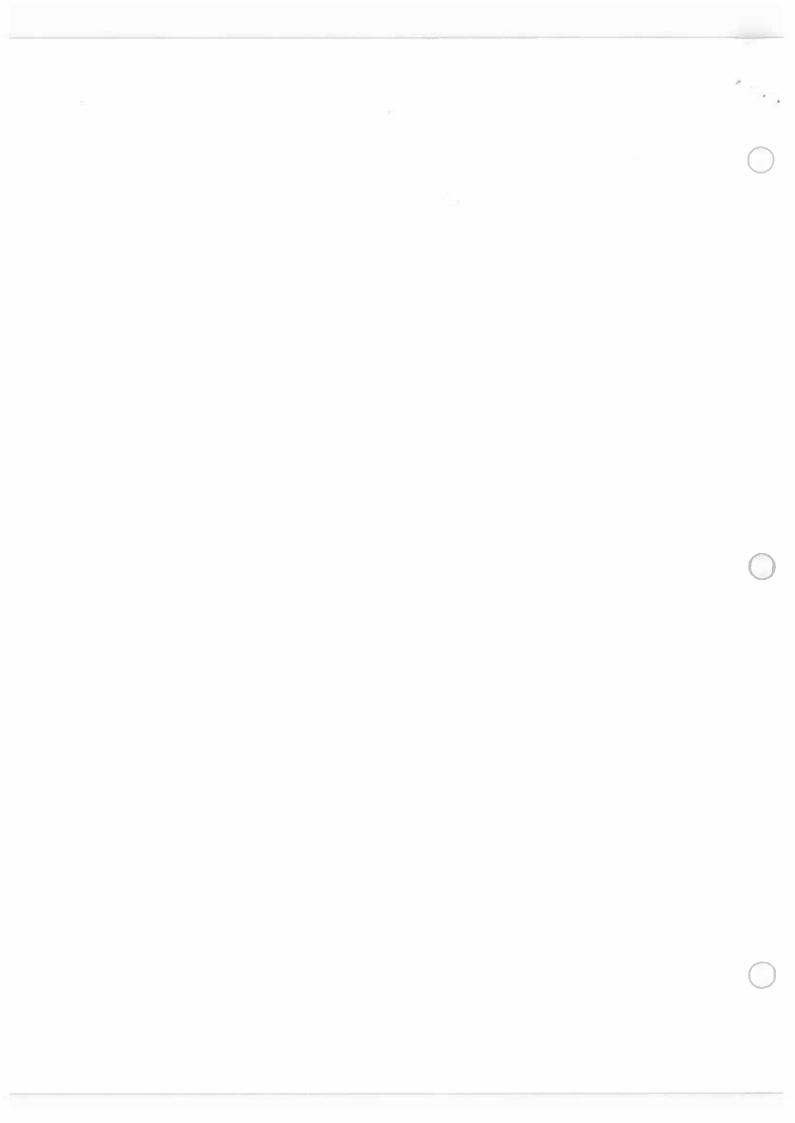
CHAPTER OFFICERS must not use nicknames; must include area code when listing phone numbers and must list member number (#). CHAPTER OFFICERS MUST BE MEMBERS OF SOCIETY IN GOOD STANDING WITH THE GRADE OF ASSOCIATE MEMBER OR HIGHER.

CHAPTER / COLOON #	16 REGION II SOCIETY YEAR 93-94
PRESIDENT	SECRETARY
Name#Address#	Name#Address
Business # ()	Business # ()FAX #
PRESIDENT-ELECT	TREASURER
Name ##	DENFIELD, ON NOW IPO
Business # ()FAX #	Business # ( <u>519</u> ) <u>666 - 2544</u> . FAX #
VICE PRESIDENT	OTHER (Title)
Name # Address	Name#Address
Business # ()	Business # ()FAX #
CHAPTER BOAL	RD OF GOVERNORS
Name## Address#	Name#Address
Business # ()	Business # ()FAX #
Name#	Name #Address
Business # ()	Business # ()

#### CRC DELEGATE

### CRC ALTERNATE

4			
	Name #	Name	#
	Name####	Address	
	Business # ()	Descipant # (	
	FAX #	Business # (	.)
	<u> </u>	FAX #	
	MEMBERSHIP PROMOTION COMMITTEE CHAIRMAN	C	OMOTION COMMITTE HAIRMAN
	Name MICHAEL GURESCH #	Name	#
	Address_MGG DESIGN	Address	
	ISS MAYD ST PORT STANLEY ON		
	NET IPU		- 1
	Business # (5/9) 782-4/632.	Business # (	)
	FAX # 519-7824632 (MIGHT NOT RE IN SERVICE YET.)	FAX #	
	EDUCATIONAL ACTIVITIES COMMITTEE		NICAL ACTIVITIES
	CHAIRMAN	COMMITT	EE CHAIRMAN
	Name BRAN DENERY #	Name	#
	Address CORPORATION OF THE CITY	Address	
	OF LONDON, BUILDING NEDT, RM 706		
	300 DUFFERIN AVE. LONDONONNEA 4L9		
	Business # (519) 661 -4555	Business # (	
	FAX # 519 661 - 5184.	FAX #	
	PROGRAM COMMITTEE		
	CHAIRMAN	GOVERNMENT AFF	
h	CHAIRMAN		CHAIRMAN
7	Name#	Name	щ
	Address	NameAddress	#
		11002 000	
	Business # ()_	Business # ()	
	FAX #	FAX #	
	HISTORIAN "		TTER EDITOR
	Name OWEN GLENDON #	Name	#
	Address CHORLEY & BISSET	Address	
	LONDON, ON NOB 2T6		
	Business # (519) 679-8660	Business # /	
	FAX # 679-2145	Business # ()	
	674-2745	FAX #	
	REFRIGERATION CHAIRMAN	OTHER (Title)	
	Name MARNEY KENT #	OTHER (Title)Name	#
	Address 1075 WELLINGTON RD S.	Address	
	(ONTARIO HYPIZO) LONDON ON		
	/V 6/= 1/4/		
	Business # ( 719 ) 680 - 4109	Business # ()	
	FAX # 680 - 4555.	FAX #	
		-	
	MEETING DATES FOR THE UPC	OMING SOCIETY FISCAL	YEAR
	JulyOctoberAugustNovember	January	April
1	August November November	January February March	May
	September December	March	June
Ţ	Regular Meeting Location		
- 4			



TRANSMISSION OK

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CONNECTION ID

START TIME

11/16 11:50

USAGE TIME

01'16

**PAGES** 

2

RESULT

OK

1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 16, 1993

TO

Name

Neil Courneya

Office/Fax #

680-3225

NUMBER OF PAGES

2

(Including cover sheet)

### INSTRUCTIONS/COMMENTS

Neil Attached is the Presidents Message. Peter.



#### Presidents Message

Welcome to the first tour of the year. It will be at the newly opened London Convention Centre. If you did not get a chance to see the facility at their open house, then be sure not to miss it this time. Of special interest to our members is the heating and cooling systems which are both supplied by Trigen. Also, there is a DDC control system and energy efficient lighting through the complex.

Just prior to our dinner, there will be a special board of governors meeting. Dalton McIntyre our Region II chairman will be in town and bring us up to date on the latest issues from Atlanta. Anyone wishing to attend this meeting please show up 4:45 PM. At this time we are expecting to be using the same room as for dinner.

We are in the mist of changing our newsletter as mentioned in the latest issue. Our format will be changing to allow members to advertise in the form of a business card. We are targeting January 94 for the first issue using this new format. Neil will be in contact with all of you who showed initial interest and anyone still interested, please give Neil a call at 681-8699.

Have a Happy and Safe Holiday Season.

Peter.



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CONNECTION ID

START TIME

11/11 11:18

USAGE TIME

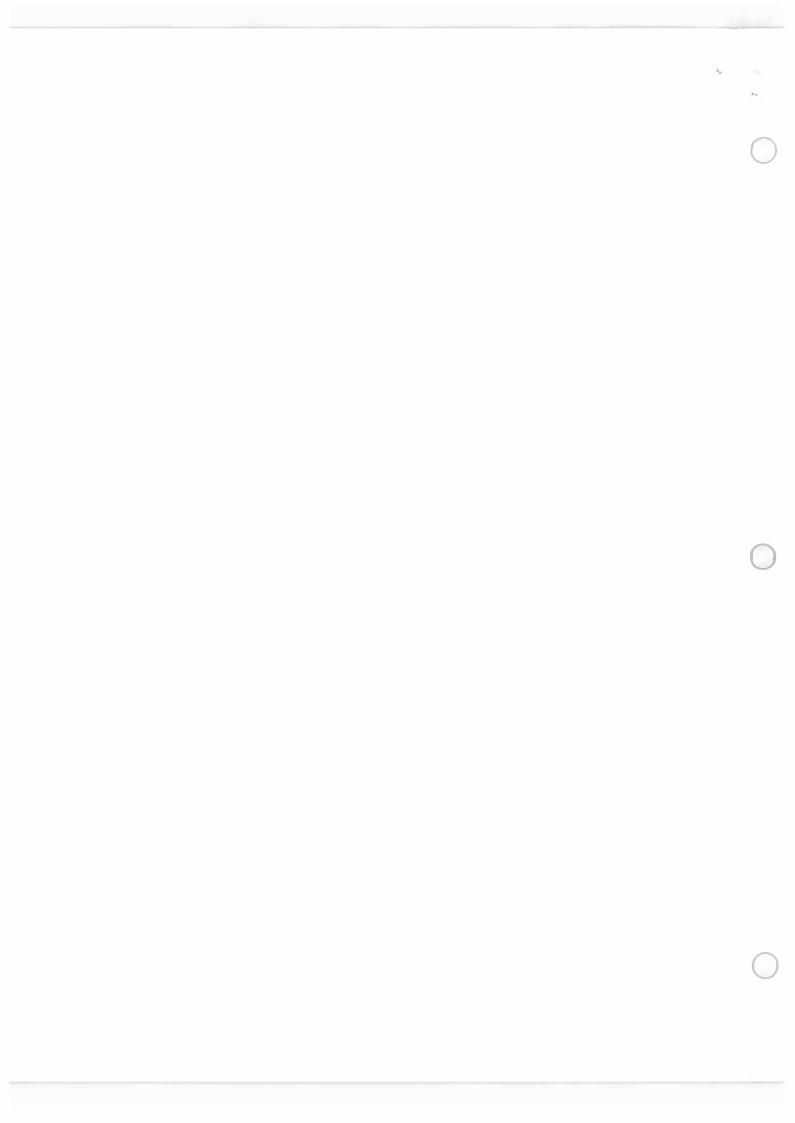
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**PAGES** 

2

RESULT

OK



ASHRAE-LONDON CANCAMA
ONTARIO HYDRO

1075 Wellington Road S. London, Ontario N6E 1M1

### FROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

November 11, 1993

TO

Name

Mrs C. J. Edwards

Office/Fax #

404-321-5478

# NUMBER OF PAGES

2

(Including cover sheet)

### INSTRUCTIONS/COMMENTS

Mrs. Edwards. Attached is your Cash Slip/Bill for the ASHRAE logo items we ordered. It appears the cheque that Brenda Stonehouse sent was processed on your end. I will now anticipate the second shipment that I paid by Visa. Once I receive it I will send it back and then you can credit my account. If you have a different read on what happened then please let me know. Thanks, Peter.

F 680 - 4455 Att: Peter Zubart came Via US Mail

	_
- CJ	2.

PUBLICATIONS SALES DEPARTMENT

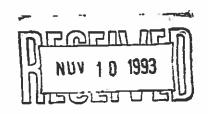
FROM:

MEMBERSHIP

DATE:

October 13, 1993

SUBJECT: CASE SLIP/BILL



PLEASE 1	PREPARE THE ABOVE FOR: ASHRAE HEIBER NUMBER	
NAME	Ms. Brenda Stonehouse	
ADDRESS	Smylie & Crow Associates, Inc	
	93 Dufferin Avenue	10 a.c
	London, Ontario N6A 1K3 CANADA	
•		
FOR:	5 ASHRAE logo mugs and coasters: 5 ASHRAE Thermometre/Pa	perwgts
COST:	\$100.00	

C/O OWEN GLENDON  S21 COLBORNE STREET  LONDON, ONTARIO N68 276	0127 <u>(ld. 5</u> 19 <b>93</b>
PAY TO A SHRAE	\$ 100.00
THE ROYAL BANK OF CANADA ASHRAE-	LONDON CANADA CHAPTER
	Janda Stonyhouse
FOR Speakers Gifts. PER /	BII"



TRANSMISSION OK

TX/RX NO.

8488

CONNECTION TEL

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CONNECTION ID

START TIME

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USAGE TIME

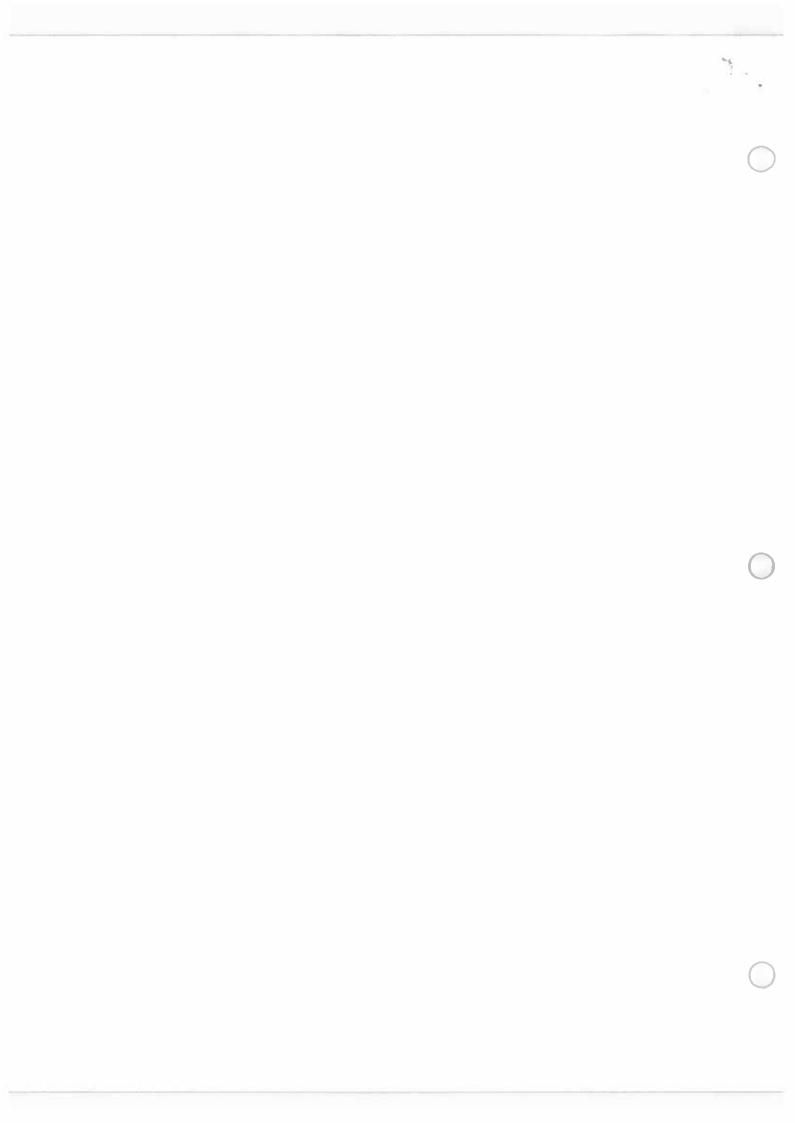
00'41

**PAGES** 

1

RESULT

OK



## ASHRAE LONDON CANADA CHAPTER

1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 9, 1993

TO

Name

Mrs. C. J. Edwards

Office/Fax #

404-321-5478

# NUMBER OF PAGES

1

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

Mrs. Edwards. Further to the fax I sent you yesterday regarding the cheque you did not receive, the cheque number is 0127 and was dated Oct 5, 1993. If you happen to receive it, please send it back to the above address. Looking forward to receiving the items we ordered. Peter



TRANSMISSION OK

TX/RX NO.

8487

CONNECTION TEL

96725906

CONNECTION ID

SMYLIE & CROW

START TIME

11/09 16:38

USAGE TIME

00'47

**PAGES** 

2

RESULT



1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 9, 1993

TO

Name

Brenda Stonehouse

Office/Fax #

672-5906

NUMBER OF PAGES

2

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

Brenda Attached is my Visa charge for the Past Presidents Pin. It was \$80.00 US which is \$108.13 CDN. Could you send me a cheque for this amount since it is on this months statement. Thanks, Peter.

THIS IS THE ONLY COPY YOU WILL RECEIVE



1	1014 1014 1015 1018 1018	01940011 01940011 07670262 00786011 08892011	ZELLERS LO WOOLCO PETROCAN 4	NDON  SOUTHDA  80.00 US	027 LE RD	LONDON WHITEOAKS LONDON ATLANTA	MALON CA US	61.57 124.53 17.10 108.13
	1020 1020 1021 1022 1022 1022	02990332 03380672 02009011 02555011 02555011 02591011	SHELL 1795 ZELLERS LO ZELLERS LO ZELLERS LO POWER STAT	GHT OF ING ERNEST AV NDON NDON NDON 10N LTD	ERSOL E 027 027 027	INGERSOLL LONDON LONDON LONDON LONDON LONDON LONDON	ON ON CA CA CA	15.70 25.90 96.55 26.44 51.98 271.40
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Brenda This is for the ASHRAF Past Presidents Pin.

Yu

1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

November 9, 1993

TO

Name

Dan Shah

Office/Fax #

661-3801

# NUMBER OF PAGES

3

(Including cover sheet)

## **INSTRUCTIONS/COMMENTS**

Dan Thanks for sending the evaluation form. I have completed the ones for the first two meetings. I suppose you forward onto the TEGA Regional Vice Chairman. Don't forget to log the POAE points and forward the number to Owen who is compiling all the numbers.

Peter.

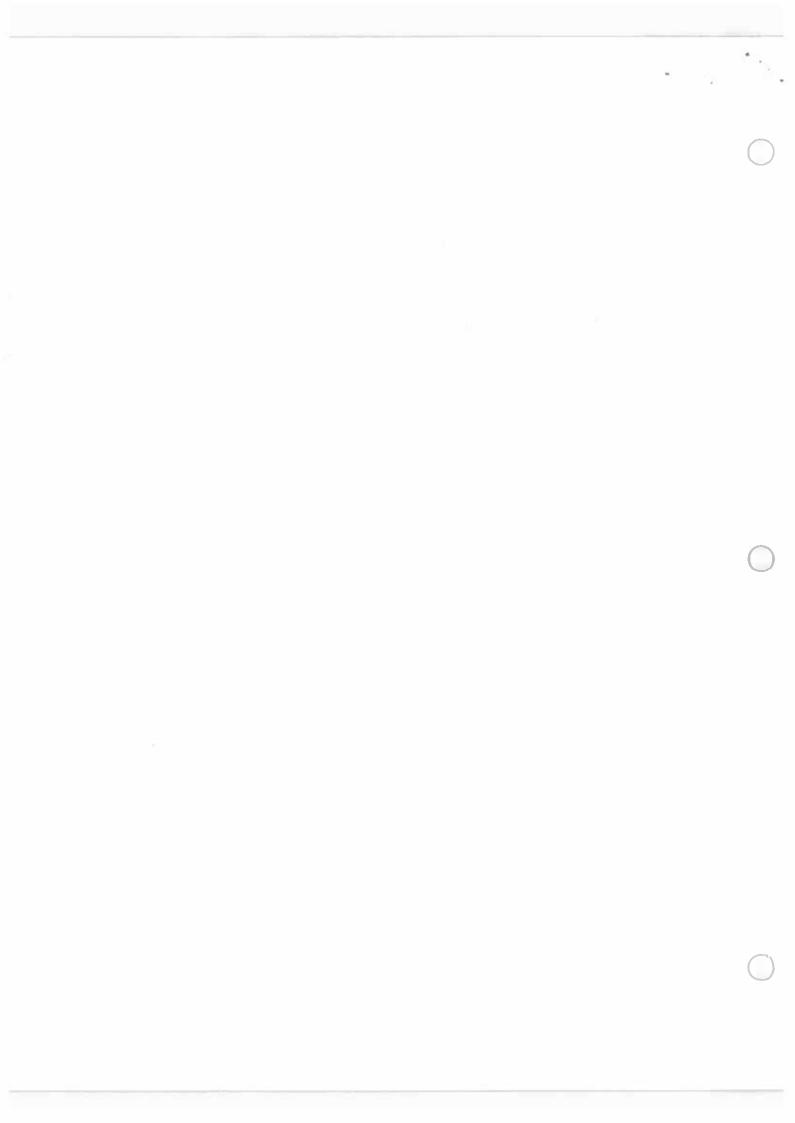


## Chapter Program Evaluation Form

	Chapter London Ch	ANHON CHAP	TER	
	Date of Meeting SEPT A	7/93	=	
Speaker PALN	PH REIMANN & TOHN RAYMONIS M	fain Program 📈 T	ech Sessions Semina	rtz
Speaker Addres	ss: 425 ADMIRM RLVD.	Phone:_	1845980	
	ntation LOW TEMPERATURE HYUR			
Length of Prese	entation (Time): 1 HOUR.		9	
	~ д	neximum points	rated points	
Appearance:	Professional Appearance	5	5	
Delivery:	Enthusiasm, gestures, anecdotes, etc.	15	12	
Timing:	Spoke in allotted time	10	9	
Summarization:	Ability to summarize/communicate key points	s? 5	4	
Speech Format:	Logical and orderly address?	10		
Use of text:	Is talk well prepared?	10	7	
Visual aids:	Effective use of visual aids?	5	3	
Use of words	Able to articulate?	5	3	
Speech content:	Does speaker stick to topic? Is talk clear?	<u>35</u>	25	
SUBTOTAL		100	76.	
Deductions for co	ommercialism (maximum 50)		~ 10 ·	
TOTAL			66	
Comments: (Wha	it was your net evaluation of the speaker?)	Good most	Peut well no	1 m to
Rowere	lemited use in Southern	Outain or	worm summer	
climates	that require A/C.			
		-0.77 0.0. 0.0. 0.0.		_
Would you recom	mend the speaker to other chapters? Yes	No_		_
	<i>*</i>	23		
	e			
	form to session moderator forward forms to TEGA Regional Vice Chair.	man		
NOTE: Meeting	Attendance - On Summary Report by Session I	Moderator)	St 9	

Chapter Program Evaluation Form

Chapter LONDON CHNIADA CHAPTER					
	Date of Meeting	7 25/93	_		
	MORENO	Main ProgramT	ech Sessions Seminars _		
Speaker Addre	SS: 219 OXFORD ST. W.	Phone:_	432-3771		
Topic of Prese	/				
Leagth of Pres	entation (Time): 1815 hrs.				
		maximum points	rated points		
Appearance:	Professional Appearance	5	4		
Delivery:	Enthusiasm, gestures, anecdotes, etc.	15	14		
Timing:	Spoke in allotted time	10	7		
Summarization:	Ability to summarize/communicate key poi	nts? 5	5		
	Logical and orderly address?	10	9		
Use of text:	Is talk well prepared?	10	9		
Visual aids:	Effective use of visual aids?	5	4		
Use of words	Able to articulate?	5	5		
Speech content:	Does speaker stick to topic? Is talk clear?	_35	_3 <sub>0</sub>		
SUBTOTAL		100	87		
Deductions for co	ommercialism (maximum 50)	0	0 7		
TOTAL 87					
Comments: (Wha	t was your net evaluation of the speaker?)	Very every	tic. Had an		
excellent	1.A01 - ~ 0	urlied we	he course to to		
enfrance quality of goods and services in general.					
Would you recom	mend the speaker to other chapters? Yes	No			
		97			
Return completed	form to session moderator forward forms to TEGA Regional Vice Cha				
(NOTE: Meeting A	attendance - On Summary Report by Session	Moderator)	*		



TRANSMISSION OK

TX/RX NO.

8438

CONNECTION TEL

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CONNECTION ID

START TIME

11/08 10:26

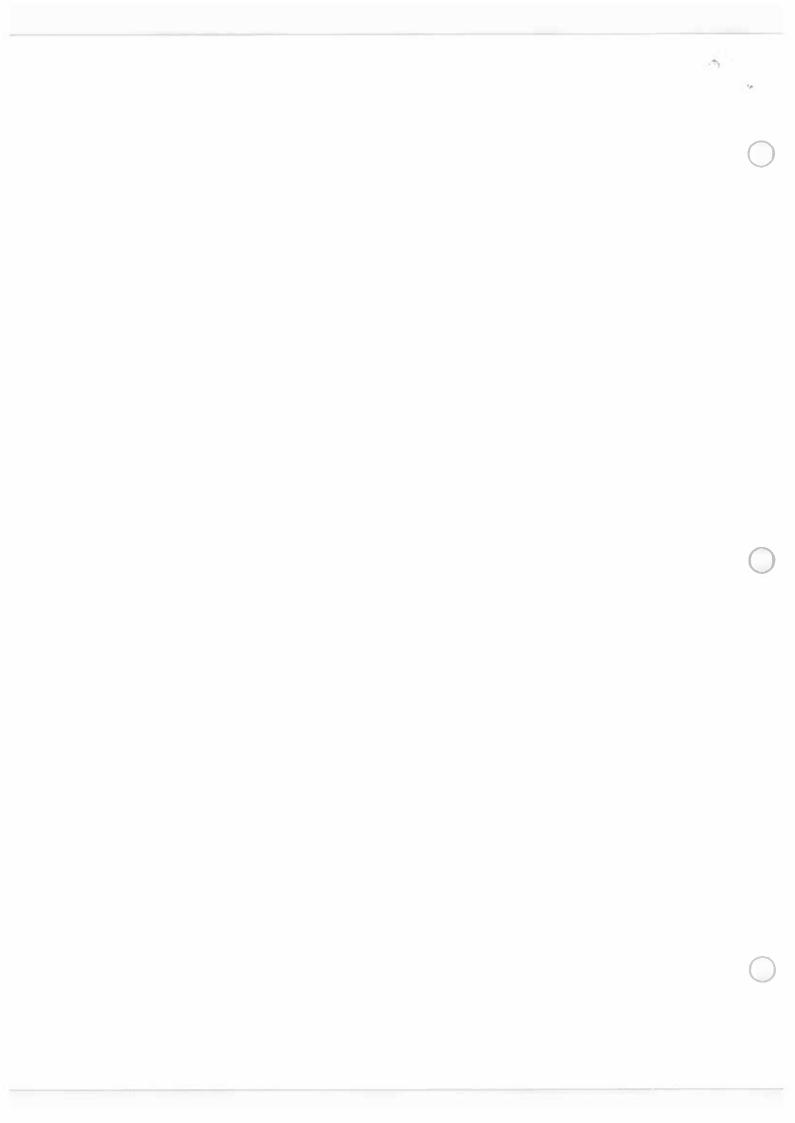
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01'14

**PAGES** 

2

RESULT



## ASHRAE - London Canada Chapter

1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

November 8, 1993

TO

Name

Mrs. C. J. Edwards

Office/Fax #

404-321-5478

# NUMBER OF PAGES

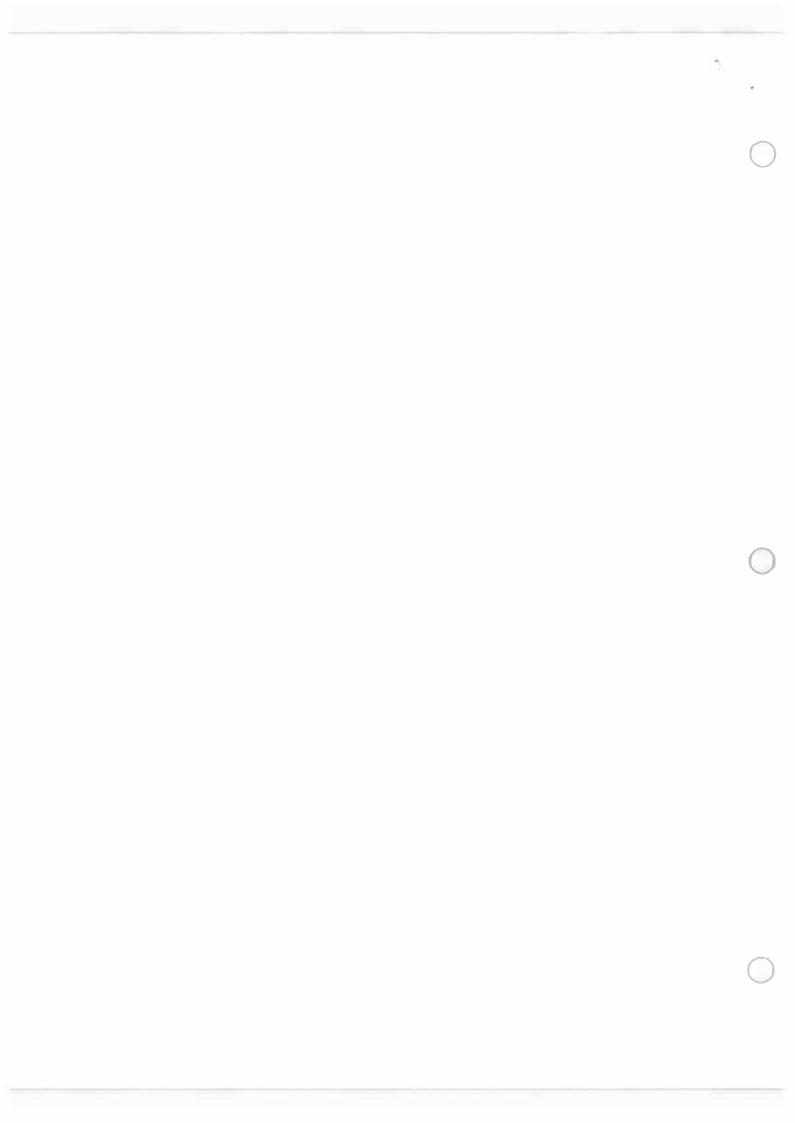
2

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

Mrs. Edwards. Could we order the 10 attached items and bill my Visa Account number 4520 210 991 553, expiry date 09/95. Brenda Stonehouse sent you a cheque about 4 weeks ago, but you said it did not arrive. If you do receive it, please DO NOT sent us the items again. Please return the cheque. I will fax you the cheque number tomorrow. Thanks, Peter. PS. We would like the items ASAP since we need them for our Nov 29th meeting.

THIS IS THE ONLY COPY YOU WILL RECEIVE



## ORDER FORM FOR ITEMS WITH ASHRAE LOGO

Qty.	<u>Price</u>	<u>Total</u>	Oty.	<u>Price</u>	<u>Total</u>	
	@ 6.00	Coaster		_ @ 6.00	Coffee Mug	
5	@ 10.00	Mug & Coaster		_ @ 10.00	Golf Hat	
5	@ 10.00	#50. Therm./Pprwgt		_ @ 40.00	Tie Tac/Lapel Pin	
	@ 15.00	Tie Bars		_ @ 25.00	Key Insignia	
	_@ 30.00	Cross Pen		_ @ 55.00	Cross Pen & Pencil	
	_@ 15.00	Rapid Ruler				
Type of Payment:						
	Check AMEX	Cash MC	•	Diners VISA	Club _4520210991553	
Name_	PETER	2 ZIEBART Pete.	2	Part.	EXP 09/95	



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RESULT



1075 Wellington Road S. London, Ontario N6E 1M1

### FROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

November 5, 1993

TO

Name

John Pollock

Office/Fax #

519-756-5768

NUMBER OF PAGES

1

(Including cover sheet)

#### INSTRUCTIONS/COMMENTS

John Just wanted to let you know of our new Refrigeration Chairperson for London ASHRAE. She is Marney Kent and also works in this office. Her direct line is 680-4509. Fax is the same as above.

Peter.

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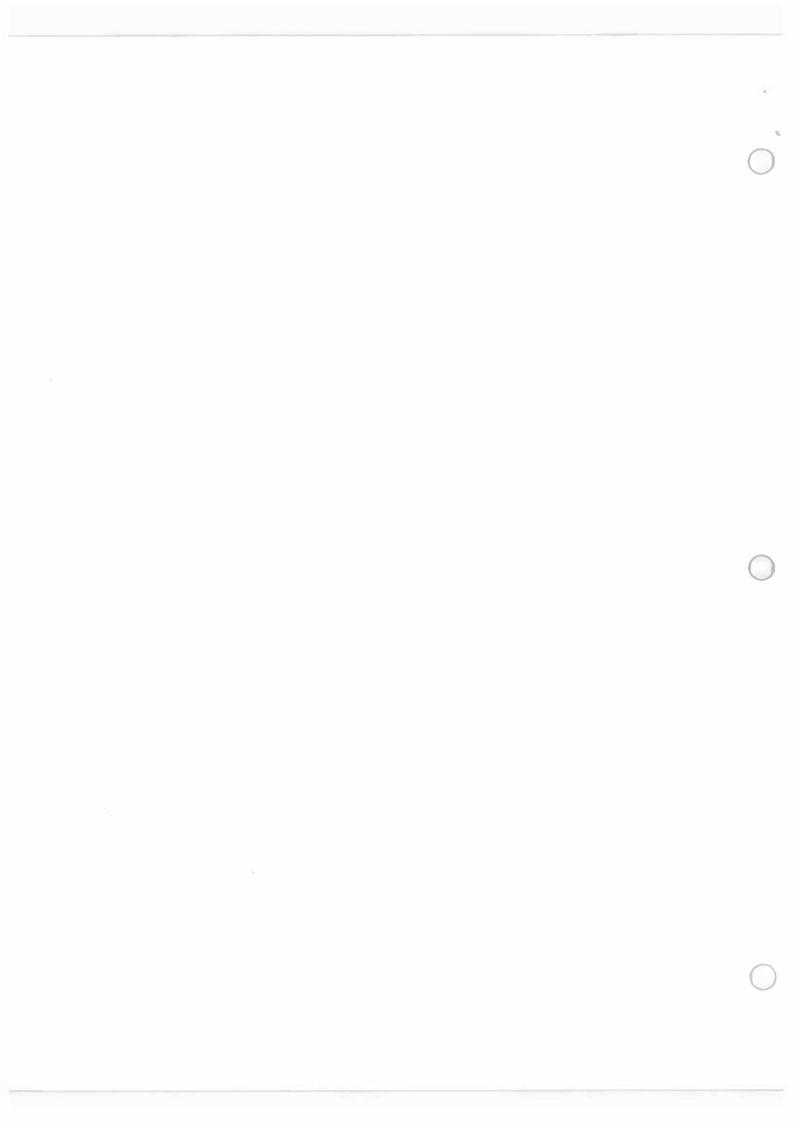
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1075 Wellington Road S. London, Ontario N6E 1M1

### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

November 5, 1993

TO

Name

Dalton McIntyre

Office/Fax #

613-523-1651

NUMBER OF PAGES

3

(Including cover sheet)

## **INSTRUCTIONS/COMMENTS**

Dalton Here is an update to the memo you sent me. Also, a map of London and where the convention centre is. There is parking on the corner of Wellington and York which is just south of the convention centre. See you then.

Peter.





LONDON CANADA CHAPTER / 521 COLBORNE ST. / LONDON, ONTARIO N6B 2T6

#### **MEMORANDUM**

Date:

November 5, 1993

File:

**ASHRAE** 

To:

Dalton J. McIntyre

From:

Peter Ziebart

Director and

Regional Chairman

President - London Chapter

Region II

#### New Update - Reply

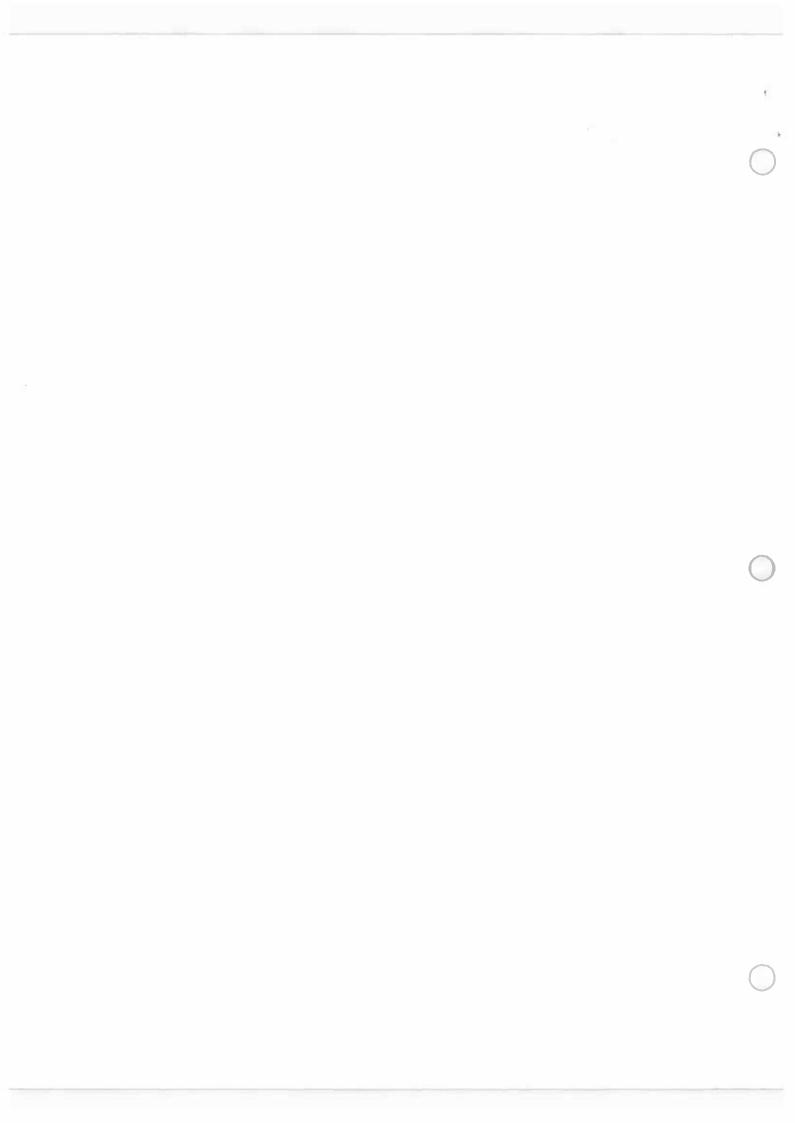
Thanks for the note you sent me. I see you didn't fax it, probably because of the amount of the material. When possible try our fax again. It works from our fax to yours, but I'd like to try our new fax machine the other way.

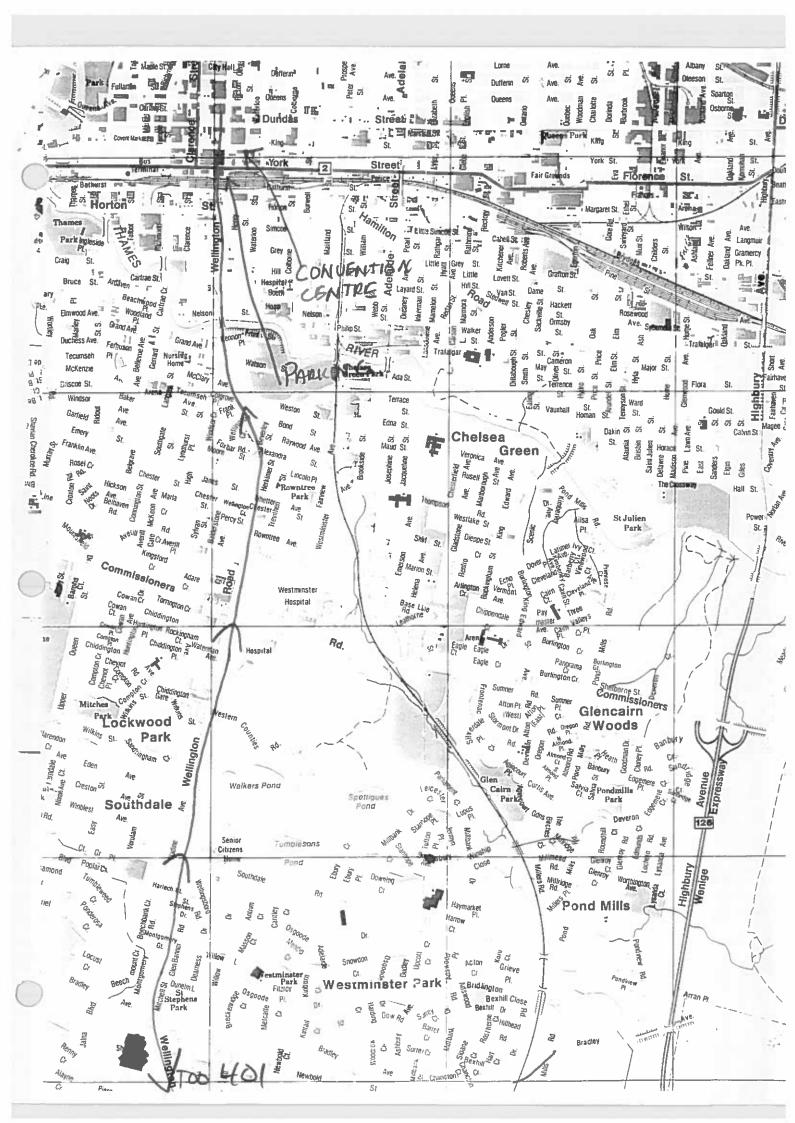
Your were correct in stating that you have not received the Chapter Dinner Meeting minutes. They are being compiled today and you should have them by fax or mail shortly. The CRC points of 485 are exact if you use 107 assigned members. Lets stick with that. The theme nights should have been in our latest newsletter. This was omitted. They are as follows. Oct - Membership, Nov - Tour of Convention Centre, Jan - Education, Feb - Tega, March - Research, April - Tour of Labatts Non-Utility Generation Plant, May - Refrigeration with talk and tour of Cuddy Plant, and June - Golf.

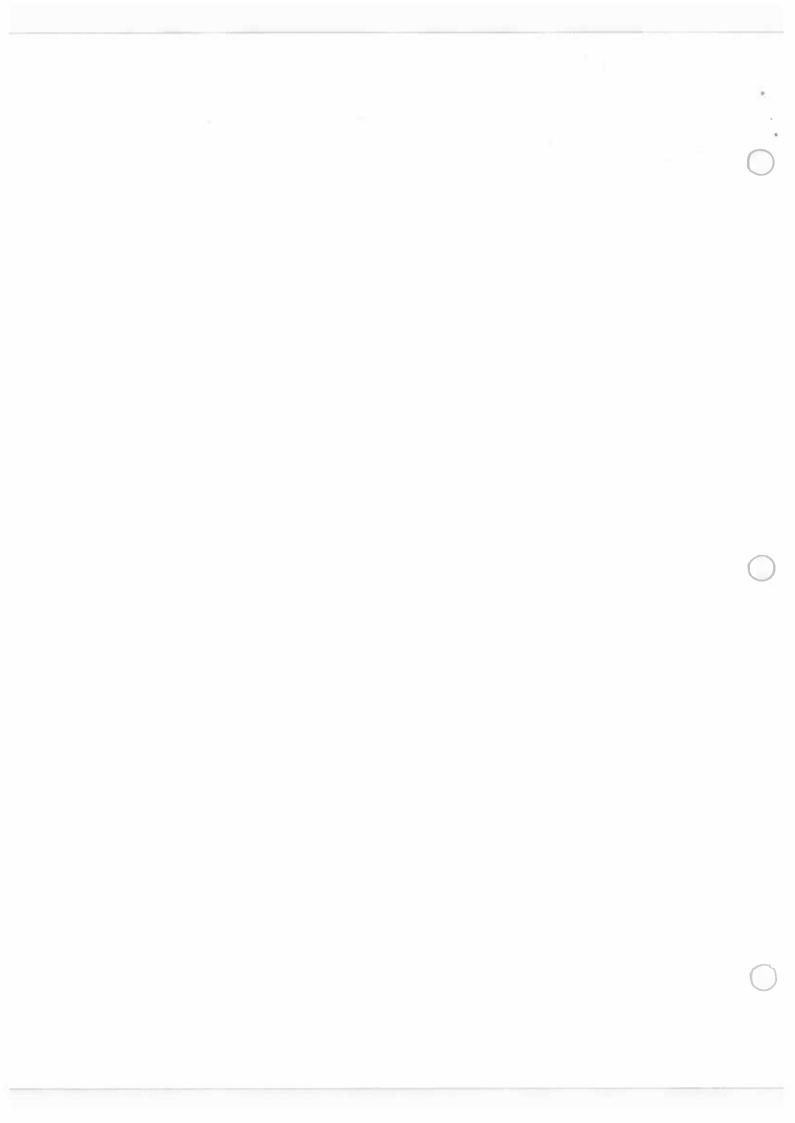
We are arranging meeting room at the convention centre for a board of Governors meeting prior to the Convention Centre tour. It is for 4:45 till 5:30. Also, a technical talk on DDC controls from 5:45 till 6:15 is being scheduled. Our dinner is from 6:30 till approximately 7:30 and the tour after that.

See you on the 29th.

Peter







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1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

November 3, 1993

<u>TO</u>

Name

Owen Glendon

Office/Fax #

679-2145

NUMBER OF PAGES

<u>2</u>

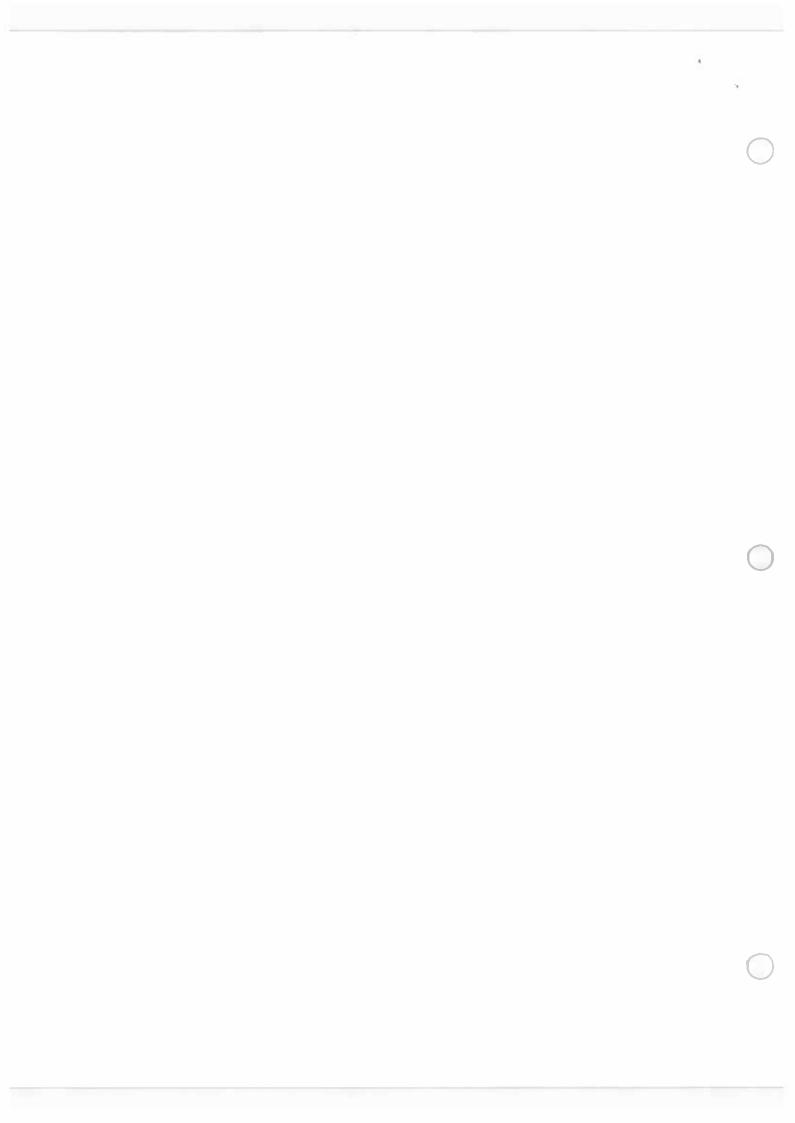
(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

Owen Here is the note that Dalton sent to me re: Centenial Committee. If you need a volunteer - call.

Peter.

THIS IS THE ONLY COPY YOU WILL RECEIVE



FAX TRANSMITTAL

ASHRAE

DATE 1993-10-16

TO: CHAPTER PRESIDENTS AND REGIONAL VICE-CHAIRS

TO: CONRAD TRANE ATTN:	PAUL AUCOIN	FAX:	902-835-0484
	ALYRE GALLANT	FAX:	506-856-9781
BOLIVAR B.C. LTEE	DENIB FORTIN "	FAX:	418-622-1137
PAGEAU MOREL & ASS	ROLAND CHARNEUX	FAX:	514-384-9872
GOODKEY WEEDMARK	ROSS MCINTYRE	FAX:	613-727-5115
DNTARIO HYDRD	JOHN HODGE	FAXI	416-506-3417
CDN BLOWER/CANADA P	WILFRED LAYMAN	FAXI	519-744-8736
ONTARIO HYDRO	PETER ZIEBART	FAX:	519-680-45551
	DON WINKUP	FAXI	519-973-2893
ORISTER ELECTRIC	NORM JOHNSON	FAXI	705-326-1819
U of WINDEOR	DAR BTELLAN	FAXI	519-971-3619
U of WINDBOR	TOM- ONALD	FAXI	519-973-7062
DESSAU INC.	LAUF NICHOLS	FAX:	514-66B-8232
LANDIS & GYR	JOR JOAN	FAXI	613-737-4985

FROM: DALTON MCINTYRE DIRECTOR AND REGIONAL CHAIRMAN REGION II

FAX/PHONE: (613) 523-1651 Address:

732 Southmore Dr. W. Ottawa, Ontario KIV 7Ai

NO. OF PAGES INCLUDING TRANSMITTAL: TWO

IF THERE ARE ANY PROBLEMS WITH THIS TRANSMISSION, PLEASE PHONE.

Signed: Vallyh

SUBJECT: CHAPTER VISIT SCHEDULE, AND THEME NIGHTS

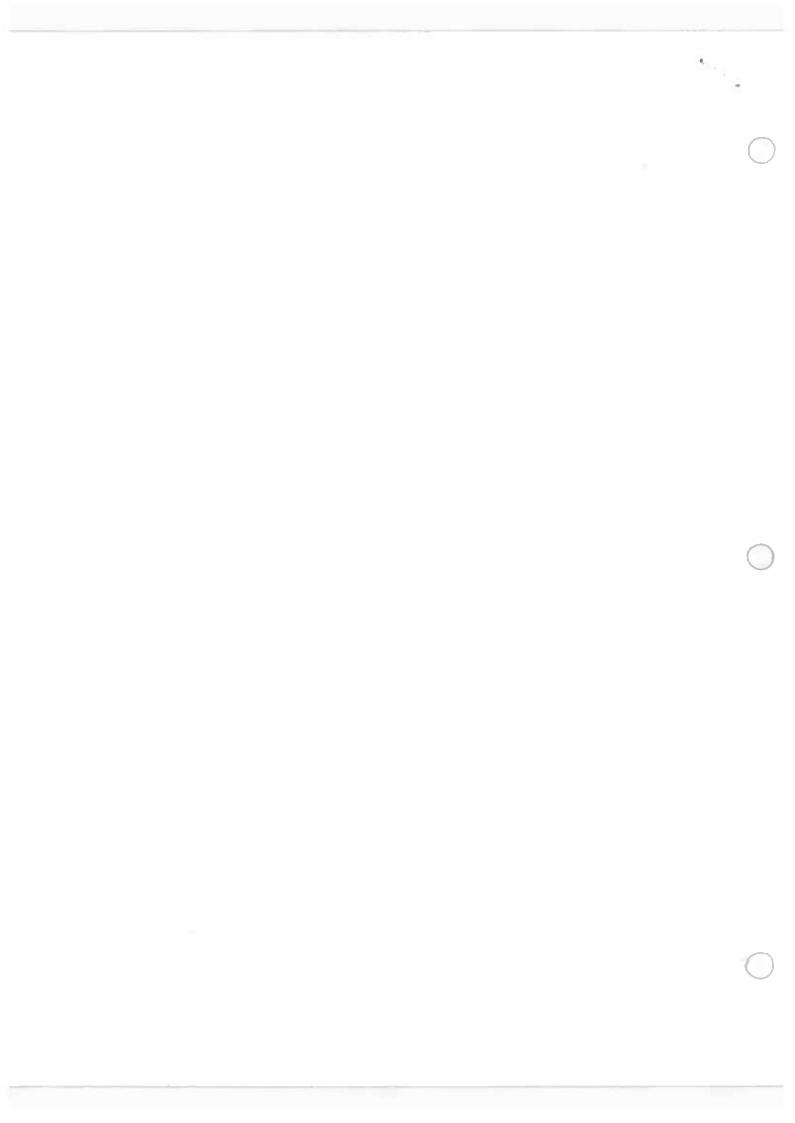
Attached is the tabulation of of the chapter meeting dates with the theme nights and chapter visit schedules by the Regional officers. You will note that some of the RVC's have held up indicating when they plan on visiting chapters until they know when the theme nights are to be held.

If your chapter has not yet advised us of your theme nights, please do now, not only to myself, but also to each of the Regional Vice-Chairs.

Each Vice-Chair will formally advise you in advance when their visit will be made. Please note that I will be making an official visit to Ottawa on Oct 19, Toronto on Nov 1, Montreal on Nov 8, and London Nov 29.

Two chapters have indicated that they will have their chapter Centennial Celebration before June 1994. Each chapter is to have such an event during the year 1994. Since each chapter is to participate in the Centennial Celebrations at CRC'94 in Ottawa next August, it may be desirable to have your chapter Centennial Celebration between Jan and June 1994, and use the same material at the CRC.

My first Regional News Update will be issued after our Regions Council meeting which is to be held next weekend in Atlanta,



### TO: CHAPTER PRESIDENTS AND REGIONAL VICE-CHAIRS

TO: CONRAD TRANE ATTN:	PAUL AUCOIN -	FAX	902-835-0484	
	ALYRE BALLANT	FAX:	506-856-9981	
BOLIVAR B.C. LTEE	DENIS FORTIN	FAXI	418-622-1137	
PAGEAU MOREL & ASS	ROLAND CHARNEUX	FAXI	514-384-9872	
GOODKEY WEEDMARK	ROSS Mc INTYRE	FAX:	613-727-5115	
ONTARIO HYDRO	JOHN HODGE	FAXI	416-506-3417	
CDN BLOWER/CANADA P	WILFRED LAYMAN	FAXI	519-744-8736	
ONTARIO HYDRO	PETER ZIEBART	FAX:	519-680-4555	
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U of WINDEOR	DAN STELLAN	FAXI	519-971-3619	
U of WINDSOR	TOM JONALD	FAX:	519-973-7062	
DESSAU INC.	LAUP NICHOLS	FAX:	514-668-8232	
LANDIS & GYR	JOHL JUGAN	FAXI	613-737-4985	

FROM: DALTON McINTYRE DIRECTOR AND REGIONAL CHAIRMAN REGION II

FAX/PHONE: (613) 523-1651 Address:

732 Bouthmore Dr. W. Ottawa, Ontario KIV 7A1

NO. OF PAGES INCLUDING TRANSMITTAL: TWO

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Peter - I won't be sending you any more faces - again your mathing would not accept my face. Yours is the only one of the above that did not accept my face. Dalton in Integr

### REGION II CHAPTER MEETINGS 1993-94

# CHAPTER MEETING DATES AND THEME NIGHTS PROPOSED CHAPTER VISITS BY DRC and RVC'S

CHAPTER	SEPT OCT NOV DEC JAN FEB MAR APR MAY JUNE
1.HALIFAX THEME VISIT SPECIAL	13 18 15 - 10 07 14 11 09 - TEGA.RP MP EA . RF . MP NJ . DMc
2.N.B./P.E.I. THEME VISIT	- 12 09 14 11 08 08 12 10 14 EA MP RP . RF . TEGA I JD NJ . DMc
SPECIAL 3.QUEBEC * THEME VISIT	B PP C C 13 11 08 17 14 14 11 09 06
SPECIALE 4.8AGUENAY * THEME VISIT SPECIALE	
5.MONTREAL THEME VISIT SPECIALE	13 18 08 13 10 07 14 11 09 MP . MP . RP
6.0TTAWA * THEME VISIT	21 19 16 - 18 15 15 19 17 MPTEGA EA . RF . RP PP JP
SPECIAL 7.TORONTO THEME VIBIT SPECIAL	C 5 CENT - 04 01 06 03 07 07 04 02 - EA
HAMILTON * THEME VISIT SPECIAL	12 09 14 11 15 15 12 10 15 MP .PP .TEGA. EA . H . RP . RF DMc EA C MP CENT G
7.LONDON * THEME VIBIT BPECIAL	27 25 29 - 24 28 28 25 30 20
10.WINDSDR * THEME VISIT SPECIAL	21 19 16 07 18 15 15 19 17 - MP TEGA RF . RP EA DMc H

DMc - D.McINTYRE JD - J.DUGAN TMc - T.McDONALD JP - J.POLLOCK LN - L. NICHOLB DC - D.CASTELLAN NJ - N. JOHNSON \* - SPECIAL B of B MEETING REQ'D

CHAPTER THEME NIGHTS:

(MP) Membership Promotion, (RP) Research Promotion, (RF) Refrigeration, (EA) Educational Activities (Student night), (PP) Past Presidents, (I) Installation of Officers, (C) Companions, (T) Tour, (S) Symposium, or Seminar, (TP) Technical Programs, (G) Golf, (H) Historian, (GA) Gov't Aff REVISED 93-10-16 (CENT) Centennial Celebration

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1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

October 28, 1993

TO

Name

Debra Foster

Office/Fax #

404-321-5478

# NUMBER OF PAGES

1

(Including cover sheet)

### **INSTRUCTIONS/COMMENTS**

Debra Could you make available a Red Emblem Award, a research promotion High 5, and a Banner for the awards. Darryl Boyce will pick them up on November 13, 1993. If you could forward these articles to a member on the nominating committee, then we will be assured to receive it.

Thanks for your assistance, Peter.



1075 Wellington Road S. London, Ontario N6E 1M1

From:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

October 28, 1993

TO Name

Chorley and Bisset Owen Glendon 679-2145
Symlie and Crow Brenda Stonehouse 672-5906
Ray-Tec Radiant Kirk Flowers 657-4398
City of London Brad Deneau 661-5184
Ontario Hydro Marney Kent
Nutech Grant Miles 457-1676
UWO Darryl Boyce and Dan Shaw 661-3801
Aqua Tech Neil Courneya 680-3225
Johnson Controls Grant Hilliard 681-9322

NUMBER OF PAGES

1

(Including cover sheet)

## **INSTRUCTIONS/COMMENTS**

ASHRAE Board of Governors Meeting - November 2, 1993 4:45 PM

University of Western Ontario

Physical Plant Services Building

Room 100 - 2nd Floor

First Reports are due NOW. Be sure to have them at the meeting or faxed to me if you are unable to attend. POAE points are being compiled by Owen.



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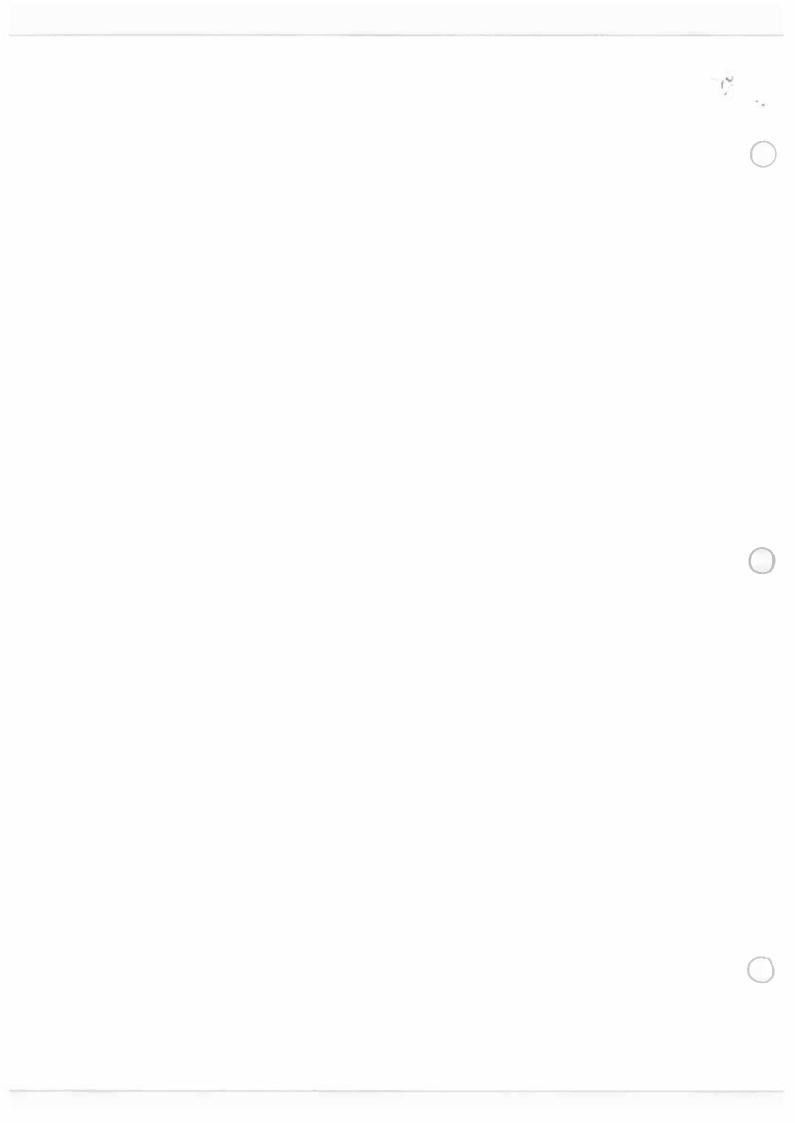
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1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

October 26, 1993

TO

Name

Dalton McIntyre

Office/Fax #

613-523-1651

# NUMBER OF PAGES

1

(Including cover sheet)

## **INSTRUCTIONS/COMMENTS**

Dalton We have a new fax machine, although it is not because we had people connecting with us. Try it again because I believe it is an isolated problem. See you on Nov 29.

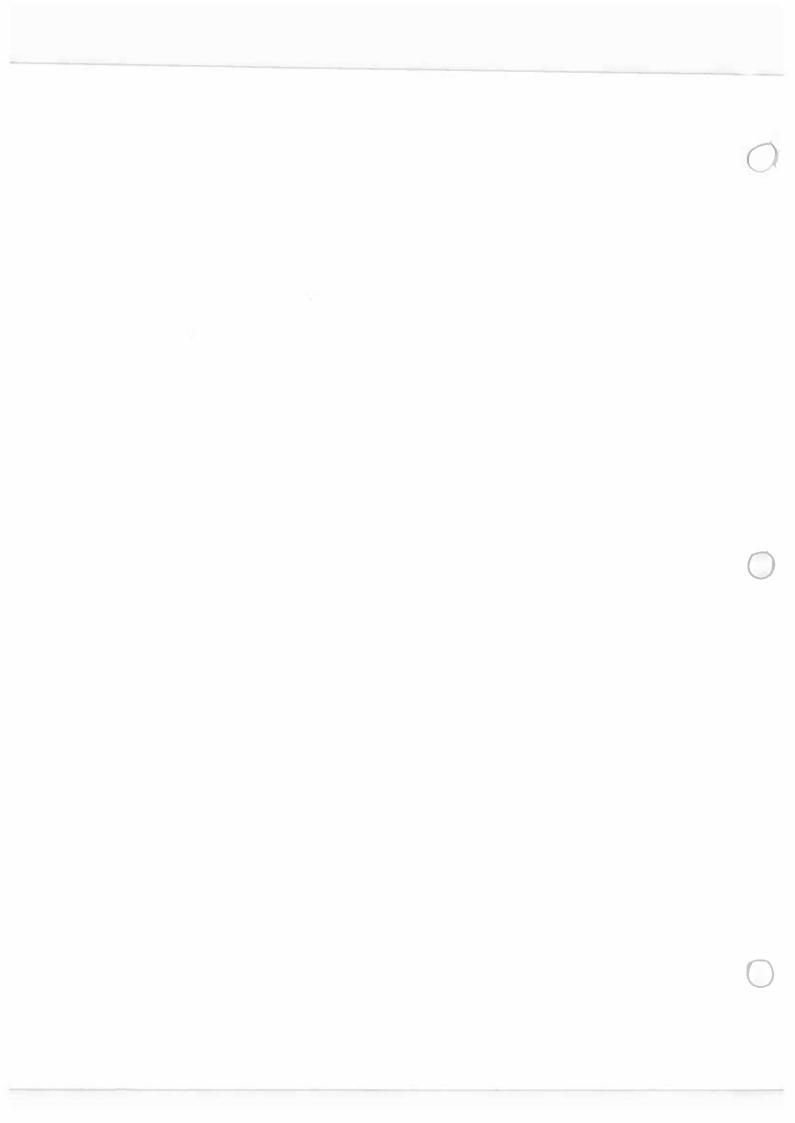
Peter.

1075 Wellington Road A VALLET CARREST

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GREDUCED LAMILE ABOVEL

SOR DOLLAR SOR PAGED DENT : 10th



1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

September 30, 1993

**TO** 

Name

Mrs. C. J. Edwards

Office/Fax #

404-321-5478

# NUMBER OF PAGES

2

(Including cover sheet)

## **INSTRUCTIONS/COMMENTS**

Mrs. Edwards I would like to order the Past President's Pin with a diamond chip and the date for 1992-1993. Visa number is attached. If you have any questions, then please call or fax.

Peter.



TENA"

# PAST PRESIDENT'S PIN ORDER FORM

(	with a diamond Chip 10kt gold	\$80.00	1
	Past President's Pin Without a Diamond Chip 10kt gold	\$60.00	
350	Past President's Pin No Date/No Diamond	\$60.00	
	Past President's Pin No Date/With Diamond	\$80.00	
PAY BY UISA Visa	Number 4520 210 991	553 Evo.	09/95
		VOTERE	

PLEASE FILL OUT, INCLUDE CHECK AND RETURN TO: EDUCATION AND MEMBER SERVICES

D 21EBART MEMBER NO. 2048587
TAME PETER ZIEBARI MEMBER NO. 304853+ (To Whom You Wish Jevelry Sent)
STREET ADDRESS 10 75 WELLINGTON ROS. P. O
TELEPHONE: BUSINESS 59-680-4514 519-680-4555
CHAPTER LONDON.
REGION PRESIDENT PIETER 21EBARG YEAR 93-94.
(FOR OFFICE USE ONLY:) DATE MAILED INITIALS

PLEASE NOTE: IF JEWELRY IS TO BE SENT OVERNIGHT A STREET ADDRESS HUST BE GIVEN AND AN ADDITIONAL CHARGE OF \$9.00 HUST BE INCLUDED.



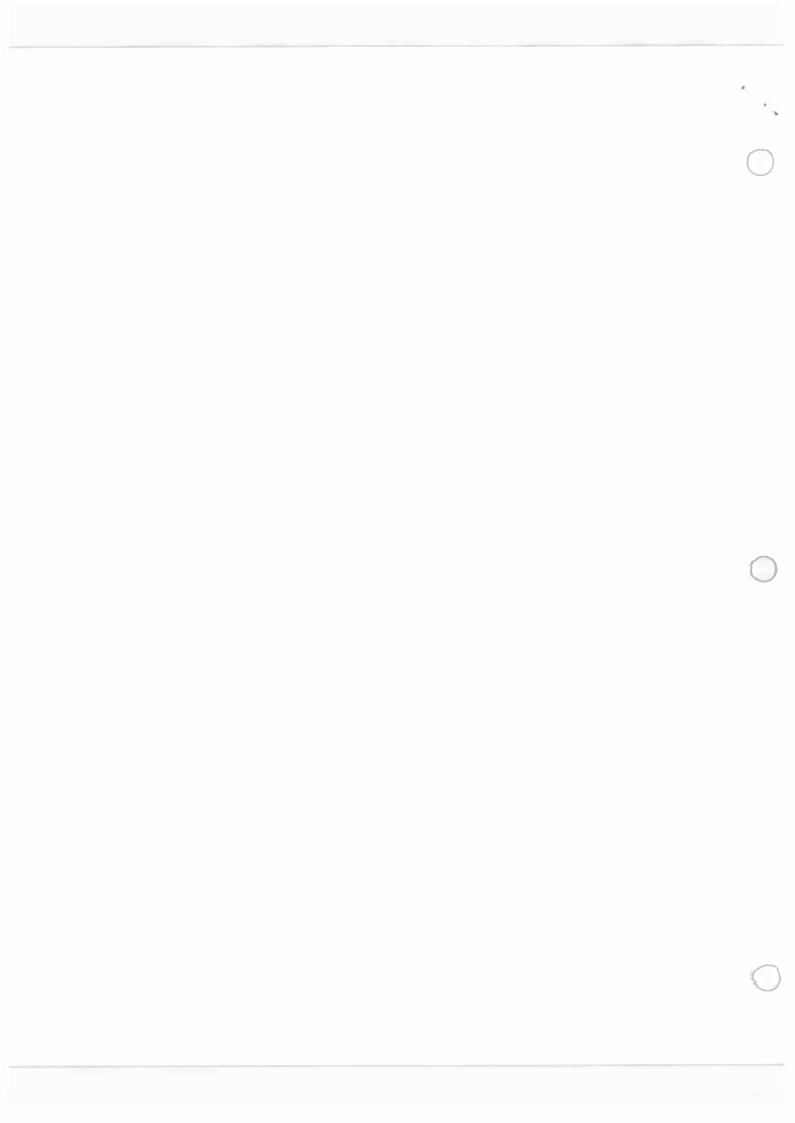
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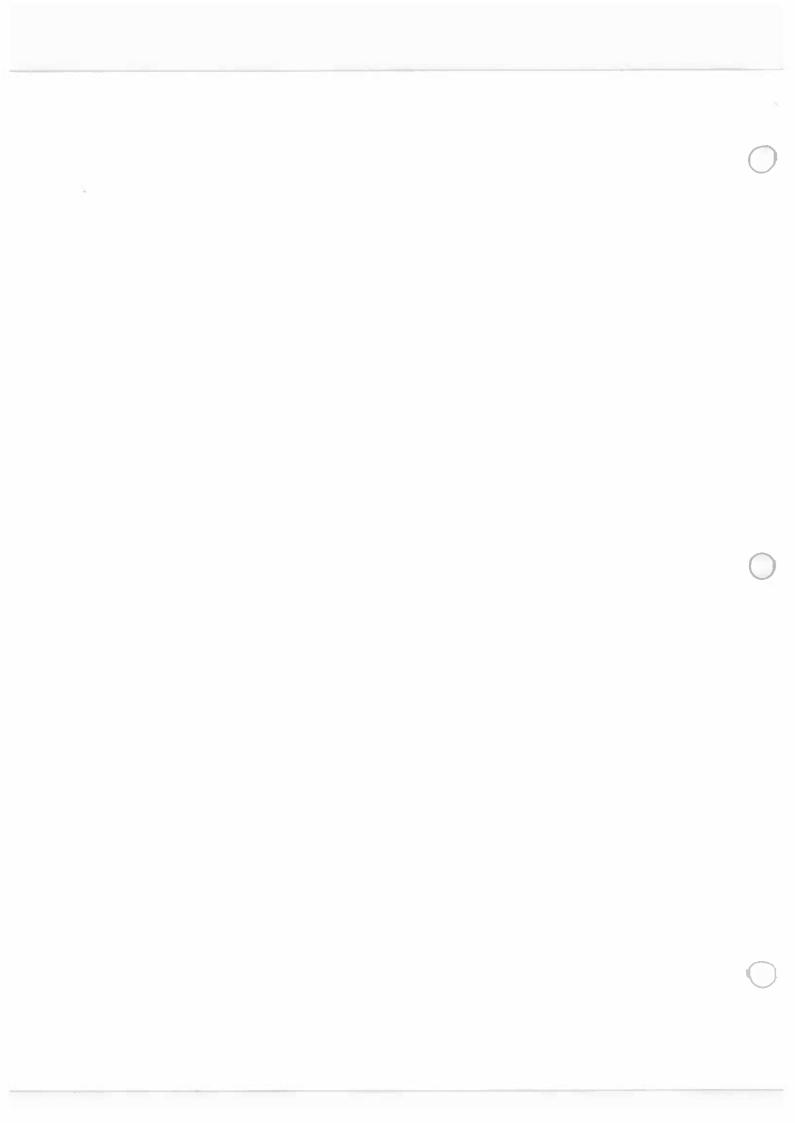
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1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

September 15, 1993

TO

Name

Andy Treland

Office/Fax #

453-3024

NUMBER OF PAGES

<u>5</u>

(Including cover sheet)

## INSTRUCTIONS/COMMENTS

Andy Here is the ASHRAE membership application. The dues are \$144.90 CDN. Typically our local meetings are the last monday of the month. Hope to see you there. Peter.



E075 Valley on React St.

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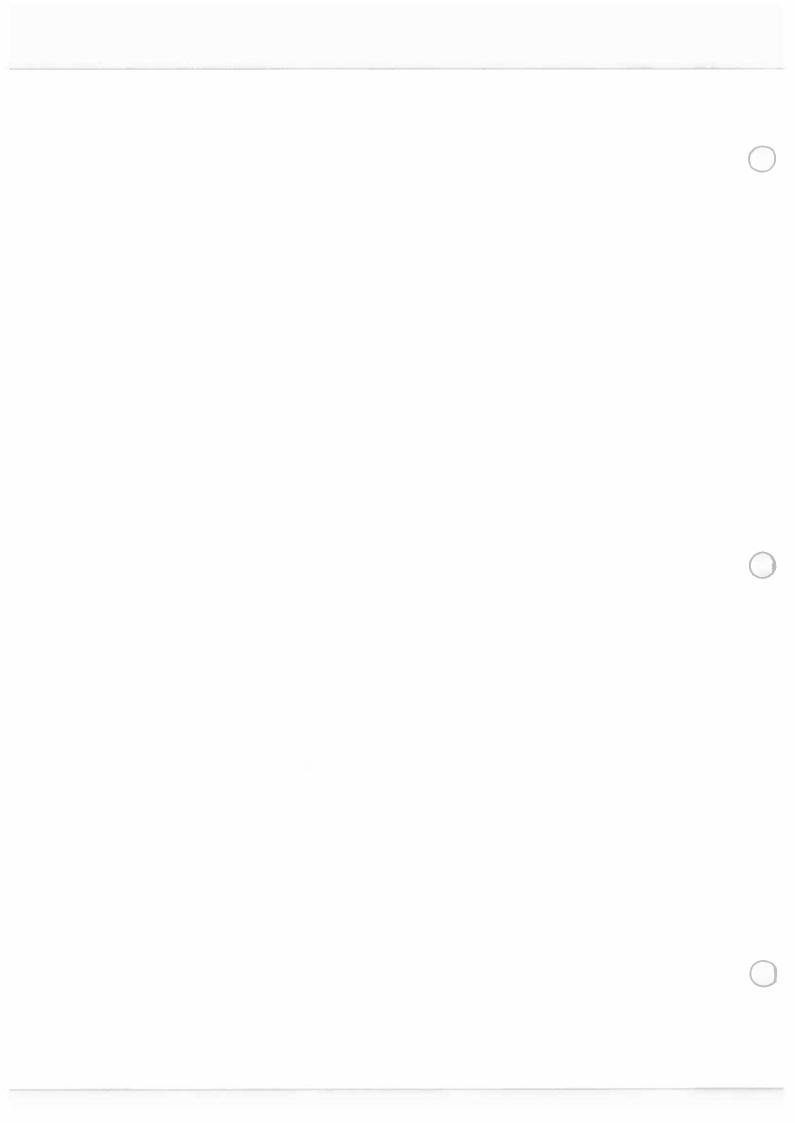
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Breiteren Migertogeant. Lemeton CES Picto Office Telephone & -- (519) 680-4514 Foll Free -- 1-800-265-9678 Ext.4514 Fire # - (519) 680-4555

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FERDING:

Rhantieran Machinerani London CES Meld Office Telephone # -- (519) 680-4514 Toll Free = 1-800-265-9676 Est.4544 Fax 8 - (519) 680-4555

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TO

Name

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William Chinas A

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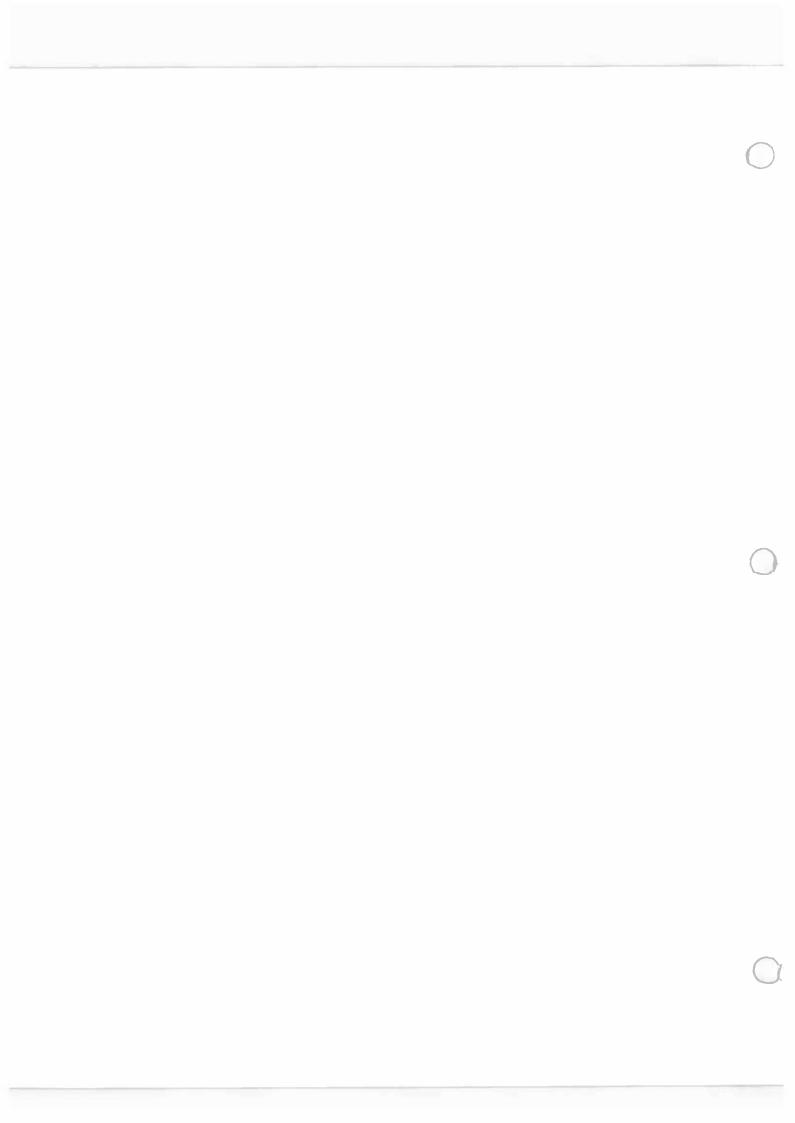
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1075 Wellington Road S. Locaton, Ontario N6E 1841

ERORY:

Peter Ziebact
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DALEE

Stille thei 7. 123

TEO

Name

Bill Gleington

< Millione / France #

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#### INSTEREICTIONS/COMMENTS

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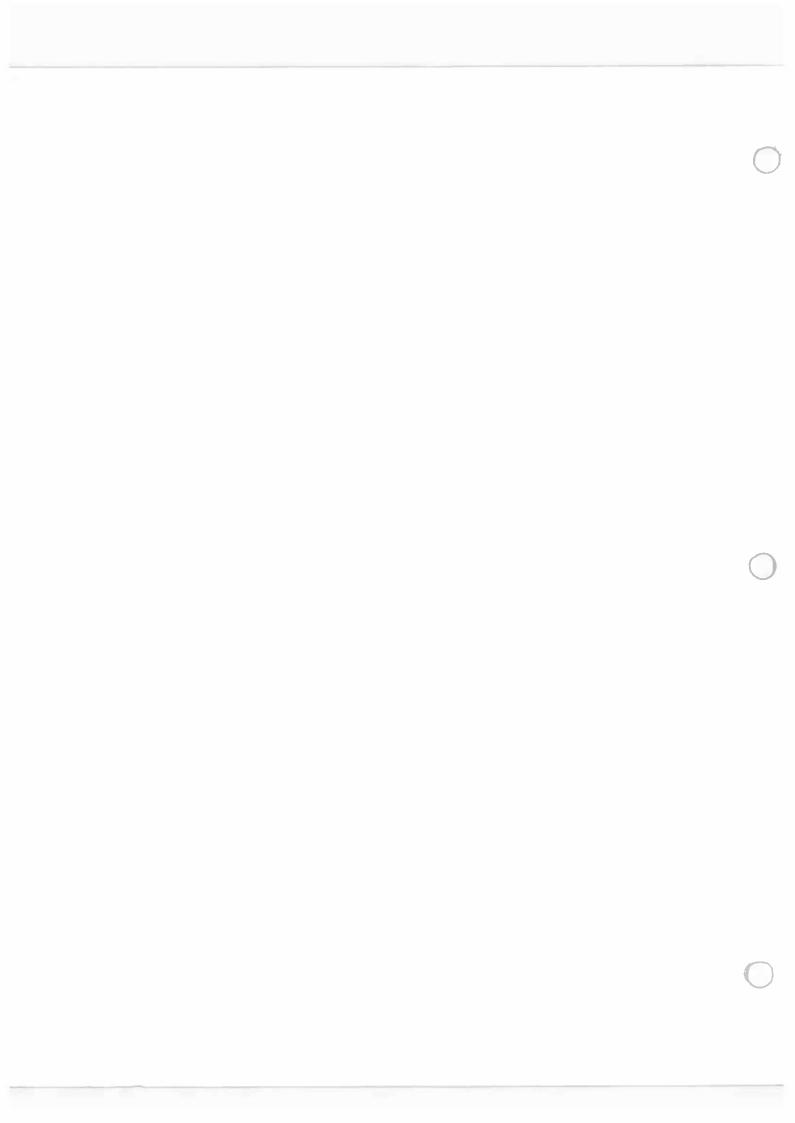
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1075 Wellington Road S. London, Ontario NGE 1341

FERRICATE:

Peter Zichart London CES Field Office Telephone # -- (519) 680 4514 Toll Free -- 1-800-265-9678 Ext.4514 Fax # -- (519) 680-4555

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London CES Field Office Telephone # -- (519) 680-4514 Foll brue -- 1-800-265-9678 Ext 4514 Fix # -- (519) 680-4555

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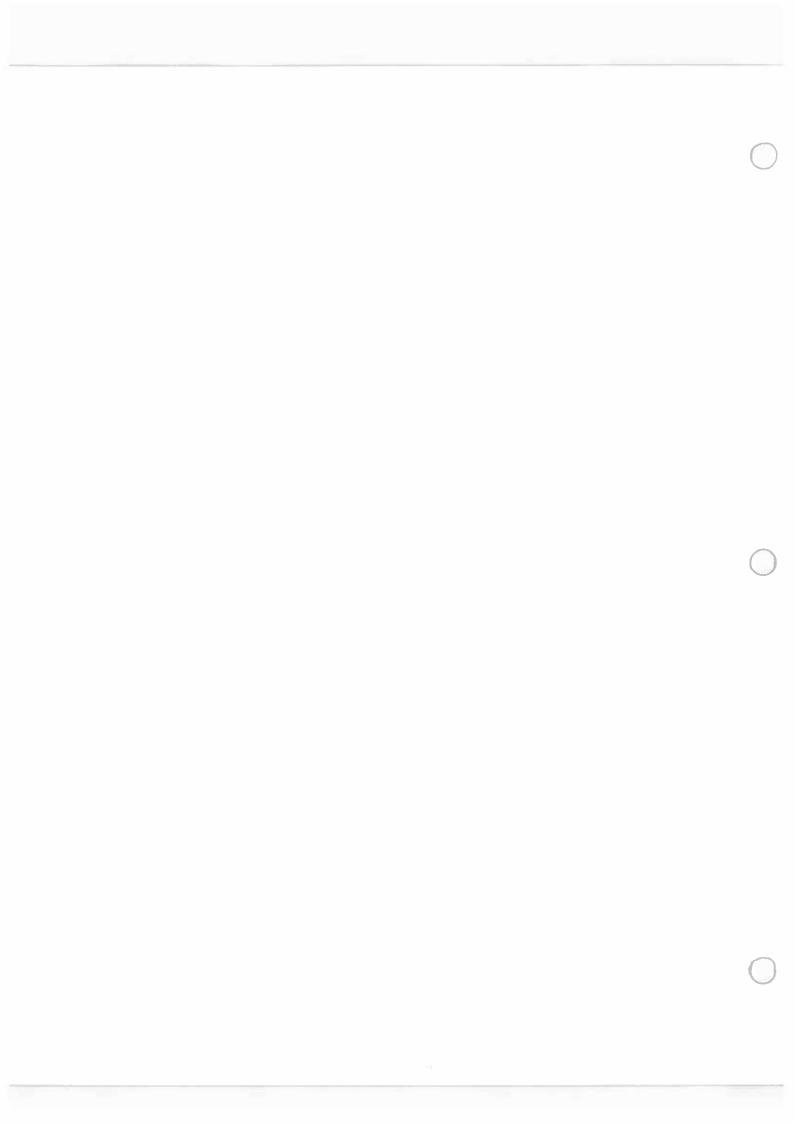
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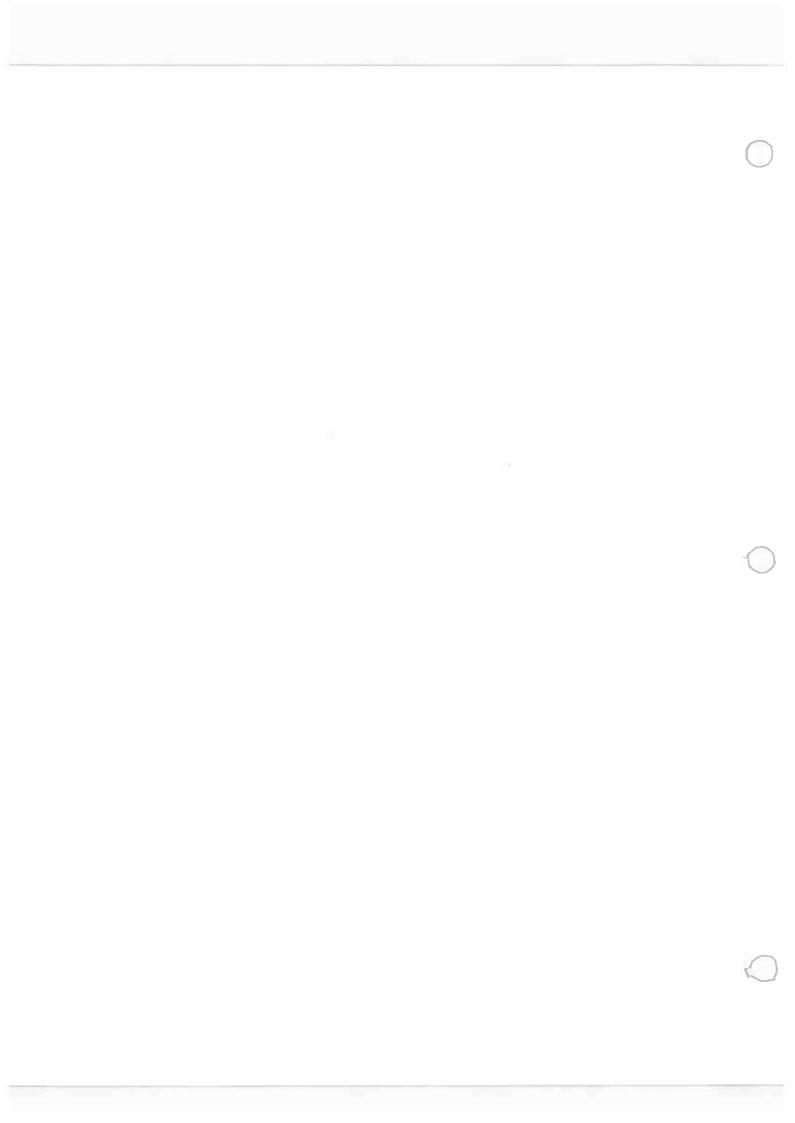
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Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

August 27, 1993

TO

Name

Norm\_Johnson

Office/Fax #

705-326-1819

NUMBER OF PAGES

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(Including cover sheet)

## **INSTRUCTIONS/COMMENTS**

Brenda Stonehouse address is Smylie and Crow Associates 93 Dufferin Ave London, ON N6A 1K3 at 519-672-8511 and fax is 672-5906. If there is anything else you need then be sure to call. Peter.



1075 Wellington Road S. London Ontario

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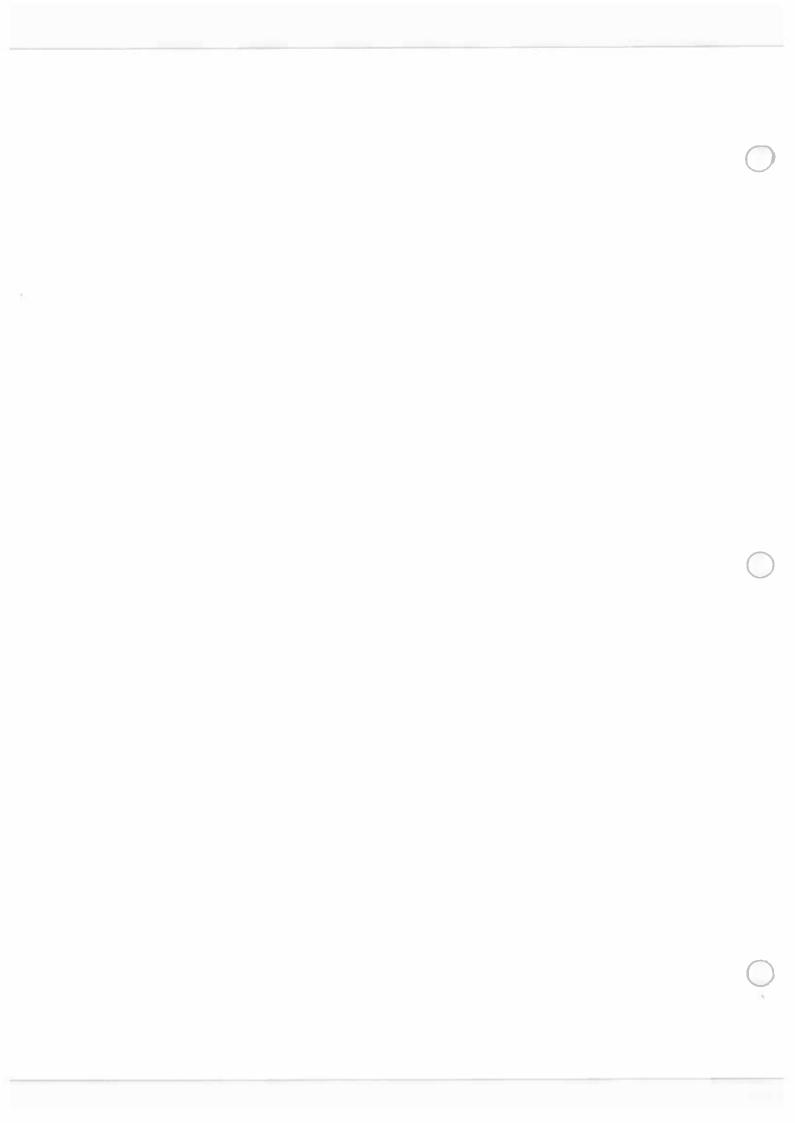
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Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

August 23, 1993

TO

Name

Dalton McIntyre

Office/Fax #

613-523-1651

NUMBER OF PAGES

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### INSTRUCTIONS/COMMENTS

Dalton I had one membership number missing for Chris McEwen who is our Reception person. The number is 5083773. This should complete the information questionnaire. Peter.



1075 Wellington Road S. London, Ontario N6E 1M1

EROM:

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Tell Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

August 5, 1992

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## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

<u>August 6, 1993</u>

TO

Name

Owen Glendon

Office/Fax #

679-2145

NUMBER OF PAGES

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## **INSTRUCTIONS/COMMENTS**

Owen Here are the reservation I have for my flight to Quebec.



1075 Wellington Road S. London, Ontario N6E 1M1

FROM:

Peter Ziebart London CES Field Office Telephone # -- (519) 680 4514 Toll Free -- 1-800-265-9678 Ext.4514 Fax # -- (519) 680-4555

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Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

August 5, 1993

TO

Name

Caroline Whitfield

Office/Fax #

404-321-5478

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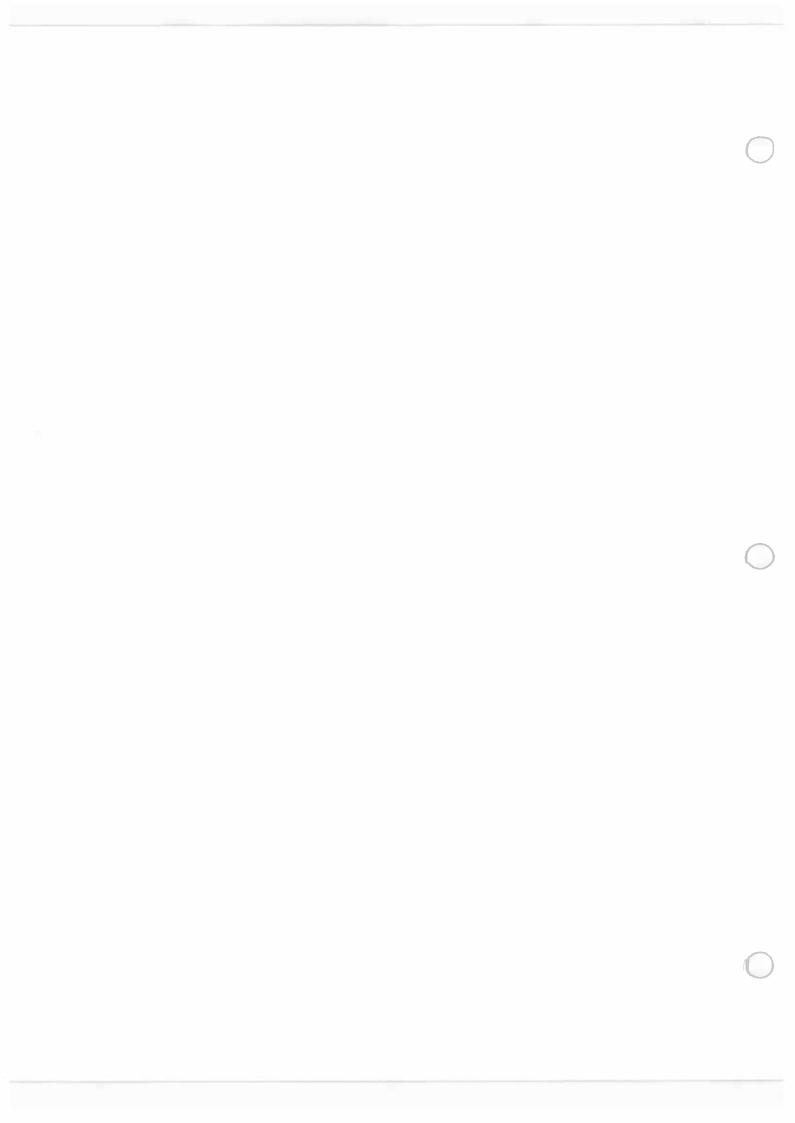
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### **INSTRUCTIONS/COMMENTS**

Caroline

Could you change the postal code for my work address from N6J 4N3 to N6E 1M1. Somehow my home postal code was used for the above address.

Thanks, Peter.



1075 Wellington Road S. London, Ontario N6E 1M1

## **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

**DATE** 

August 5, 1993

TO

Name

Darryl Boyce

Office/Fax #

661-3801

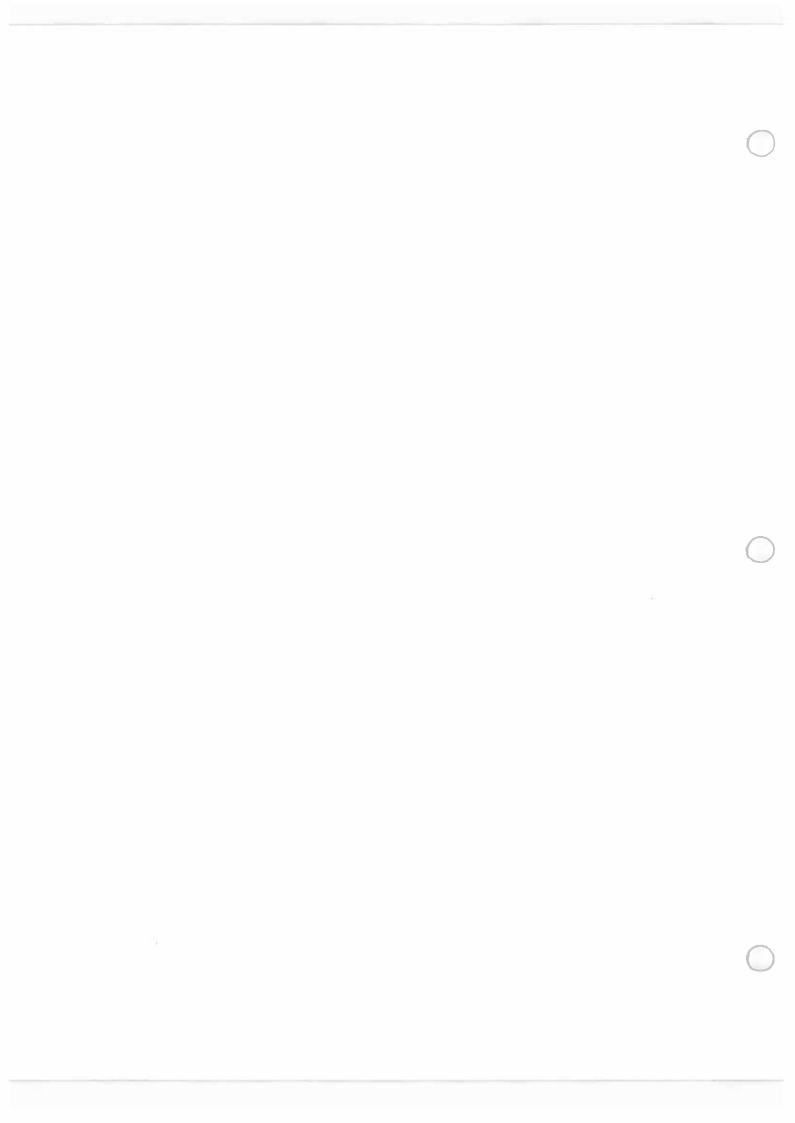
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### INSTRUCTIONS/COMMENTS

Darryl Here is a letter from ASHRAE Research. Could you please respond. Thanks, Peter.



1075 Wellington Road S. London, Ontario N6E 1M1

FROM:

Peter Ziebart London CES Field Office Telephone # -- (519) 680-4514 Toll Free -- 1-800-265-9678 Ext. 4514 Fax # -- (519) 680-4555

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### **FROM:**

Peter Ziebart
London CES Field Office
Telephone # -- (519) 680-4514
Toll Free -- 1-800-265-9678 Ext.4514
Fax # -- (519) 680-4555

DATE

June 16, 1993

<u>TO</u>

Name

Cliff Morrison

Office/Fax #

652-5058

NUMBER OF PAGES

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(Including cover sheet)

### INSTRUCTIONS/COMMENTS

Cliff The phone just doesn't seem to work for us. I will be out today from ten on. What I wanted to ask you is if you would be interested in becoming our Historian Chair for this year. Bert Fenner has not been able to committ as much time as he would like.

Please let me know. You can leave a message on my voice mail if you like. Thanks, Peter.



#### Greetings from President

(Brad - You had another title for this - use that)

Welcome to the 93-94 ASHRAE year. We are looking forward to another successful year. Our attendance at our chapter meetings was up again this year, thanks mostly to our committee chairs and the other board of governors for arranging a significant number of the speakers.

CFC regulation is still an issue that will be dealt with in the coming year and is of concern to a majority of our members. We hope to again have an evening to highlight the latest information and most cost effective way of retrofitting existing cooling systems.

Our Committee Chairs will remain the same except for Brenda Stonehouse becoming Treasurer and Brad Deneau taking her place as Education Chair. Brad left Newsletter and Publicity and this will be filled by Neil Courneya. Many thanks to these people and all other Committee Chairs for volunteering again this year.

In September we have commitments from nine chapter members to attend our annual CRC conference in Quebec. With this number I can almost taste that "Meatball" award.

With our continued commitment to excellent speakers and dedicated chairs we should easily be able to build on our successes.

Have a happy and safe summer. See you in September.

Peter Ziebart

